

**CACHE COUNTY  
LIBRARY BOARD MEETING  
MINUTES  
April 18, 2023**

The Cache County Library Advisory Board convened in a regular session on April 18, 2023 at 5:30 PM at 15 North Main Street, Providence, UT

**ATTENDANCE**

**Members of the Library Board in Attendance:**

Jeanell Sealy – Providence City  
Chelsi Kartchner – River Heights  
Mark Hurd – Cache County  
Karina Brown – Cache County Liaison  
Brynnan Sainsbury – Library Director  
Natalie Darley – Hyde Park  
Brandon Major – Providence City

**Members of the Library Board Absent:**

Sharlie Gallup – River Heights

**Others in Attendance:**

Janeen Allen – Cache County  
Megan Izatt - Minutes

**05:36:00**

**Call to Order**

**#1 Welcome new Board Members**

Seally welcomed and asked for introductions.

**05:40:00**

**Action Items**

**#1 Approval of Minutes (February 21, 2023)**

**ACTION: A motion was made by Kartchner to approve the minutes from February 21, 2023 and Hurd seconded the motion. The vote in favor was unanimous, 3-0 (Darley and Seally abstained).**

**05:41:00**

**#2 Appointment of Vice Chair**

**Seally** informed the Board of the need for a new vice chair and reviewed the requirements.

**ACTION: A motion was made by Seally to approve Brandon Major as vice chair starting in July 2023 and Kartchner seconded the motion. The vote in favor was unanimous, 5-0.**

**05:47:00**

### **Library Reports**

#### **#1 Director's Report – Brynnan Sainsbury**

**Brynnan Sainsbury** informed the Board that the adult collection has been gone through and cleaned up. 100 older bookers were removed and board books are now able to be check out. The goal for the library is to make everything as accessible as possible. 2 employees celebrated their 10 years of service for the library. Overdrive is being used and usage numbers are going up. Currently there are 289 books that need to be re-bought through OverDrive.

**05:56:00**

#### **#2 Budget Report – Karina Brown**

**Karina Brown** reviewed the budget.

**Kartchner** asked about where in the budget the book fines go.

**Hurd** commented that it goes back to the general fund.

**Board members** discussed where fines go and how they maybe should be going back to the library to help care for and expand the collection.

### **Discussion Items**

#### **#1 Summer Reading Program**

**Sainsbury** reviewed the current plans for the summer reading program. The goal is to incentivize kids to read. One idea is for kids to use their tickets to help decide what juvenile series the library should invest in. Some prize ideas are fair tickets, Great Harvest cookies, pencils, ice skating tickets, science kits, and legos sets.

**06:15:00**

#### **#2 Review of Tour of River Heights Building**

**Brown** informed the Board of a meeting between Executive Zook and Mayor Thompson about the building. A building inspector has been through the building and it has passed

all inspections. Mayor Thompson does have an architect that is going to look over the building to see what the possibilities are for making the building more usable.

The **Board** discussed the floor plan and what space is available for the library to use. The library does need to be certified and there are grants that can be applied for. Brynnaan would like to see the library become a place for people to gather, to stay and study, and hang out. Before any major decisions can be made, the usability/renovation capacity of the building needs to be known.

### **Other Items**

**ACTION: A motion was made by Seally that all fines for items in the library be \$.10 per item per day and Darley seconded the motion. The vote in favor was unanimous, 5-0.**

### **Next Meeting**

July 20 at 5:30.

**06:36:00**

**ACTION: A motion was made by Major to adjourn and Hurd second the motion. The vote in favor was unanimous, 5-0.**

**Adjourned**