

1                   **Cache County Council Appropriations Committee**  
2                                   **November 24, 2025**  
3   **Minutes**

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5   The Cache County Council Appropriations Committee met in regular session on November 24,  
6       2025 at 3:00 p.m. in the County Council Conference Room, Cache County Historic Court  
7                                   House, 199 North Main Street, Logan, Utah 84321

8  
9   **ATTENDANCE**

10  
11   **Board Members Present:**

12   Sandi Goodlander – County Council (Voting Member)  
13   Nolan Gunnell – County Council (Voting Member)  
14   Kathryn Beus – County Council (Voting Member)  
15   Bryson Behm – County Clerk  
16   Bartt Nelson – Director of Information Technology  
17   Amy Adams – Director of Personnel Management  
18   Chad Jensen – County Sheriff  
19   Taylor Sorensen – County Attorney  
20   Matt Funk – County Auditor  
21   George Daines – County Executive  
22   Curt Webb – Chief Deputy Executive

23  
24   **Board Members Absent:**

25   Andrew Erickson – Council Policy Analyst  
26   Brittany Kingston – Sr. Financial Analyst

27  
28   **Others in Attendance:**

29   Alma Burgess – Grant Administrator  
30   Brent Robinson – County Assessor  
31   Matt Phillips – Director of Public Works

32  
33   **03:04:00**

34  
35   **Call to Order**

36  
37   **Action Items**

38   **#1 Approval of Minutes of Last Meeting (September 12, 2025)**

39  
40       **ACTION: A motion was made by Gunnell to approve the minutes from**  
41       **September 12, 2025 and was seconded by Beus. The vote in favor was**  
42       **unanimous, 3-0.**

43  
44   **#2 2025 Budget Amendment (4<sup>th</sup> Quarterly Amendment)**  
45   **Requirements**

1  
2 **Amendment Items**  
3

4 **Jenson** reviewed the budget amendment request for the Sheriff's office. There is no  
5 new money being asked for just reconciling some changes and explained the new jail  
6 phone service.  
7

8 **Board** and **Staff** discussed the revenue generated by the phone service and what can  
9 be charged.  
10

11 **Burgess** reviewed the AARPA requests and moving those funds around, and an update  
12 on projects that still have remaining funds.  
13

14 **Board** and **Staff** discussed the AARPA grant regarding the 20 sewer culverts, the  
15 public defender's money and what type of assessments are being needed, and having  
16 the County Council make a motion that funds remaining need to have significant  
17 progress on spending by March 31, 2026.  
18

19 **ACTION: A motion was made by Gunnell that a recommendation to the**  
20 **County Council be made that ARPA fund recipients be contacted and that**  
21 **significant progress on spending award funds needs to be made by March**  
22 **31, 2026 or funds will be pulled back and reclassified and was seconded by**  
23 **Beus. The vote in favor was unanimous, 3-0.**  
24

25 **Board** and **Staff** discussed reclassification of funds and how that would work.  
26

27 **Funk** reviewed the last page of the packet and the total budget for 2025 and how  
28 approving this budget amendment will put money back into the County's budget.  
29

30 **Board** and **Staff** discussed the AARPA line item.  
31

32 **Funk** explained the insurance adjustment for the Finance office and how the 2026  
33 insurance estimates are also low since they were originally built off the estimated 2025  
34 costs.  
35

36 **Daines** explained the Christmas bonus and wanting to increase the full-time bonus  
37 employee to \$500 and the part-time employees \$250.  
38

39 **Board** and **Staff** discussed employee bonuses, making sure employees know they are  
40 valued, and making sure that the County needs to be trying to cultivate loyalty.  
41

42 **Funk** explained requests #2 and #3.  
43

44 **Sorensen** explained the attorney's office requests.  
45

46 **Behm** explained the clerk's office requests.

1 **Funk** explained the fire district's requests.

2

3 **Phillips** explained the public works department's requests.

4

5 **Board** and **Staff** discussed the building expenses, the reason for the higher revenue  
6 numbers, and what to expect for 2026.

7

8 **Robinson** explained the assessor office's requests.

9

10 **Goodlander** informed the Board about legislation affecting the property tax increases in  
11 the future.

12

13 **Board** and **Staff** discussed handing out employee bonuses.

14

15 **Next Scheduled Meeting**

16

17 The schedule for 2026 will be sent out when it is ready.

18

19 **ACTION: A motion was made by Gunnell to adjourn and was seconded by**  
20 **Beus. The vote in favor was unanimous, 3-0.**