



**Public Works Department**

Engineering | Survey | Roads | Vegetation

**Application: Right-of-Way Encroachment Permit - Minor Work**

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**Work to be completed in the County right-of-way:**

- Agricultural access
- Landscaping *(no fee)*
- Fence *(no fee)*
- Mailbox *(no fee)*
- Other

- Fee Amount: \$ \_\_\_\_\_ Permit # \_\_\_\_\_
- Date \_\_\_\_\_
- Receipt # \_\_\_\_\_
- Check # \_\_\_\_\_

**Fee**

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**\$50.00 except as noted above; fee due at the time of permit approval.**

**Project Information:** The following **MUST** accompany this application (incomplete applications will not be accepted).

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1.  Site plan, project description, and/or complete plan sets showing all work to be done.
2.  MUTCD compliant traffic control plan as necessary the county can provide a general shoulder work traffic control plan for a Minor Work Permit.
3.  Agent letter, LLC, or similar paperwork as evidence of the right to perform work on property within any portion of a Cache County right-of-way where the underlying property is not owned by Cache County.

Project Description: \_\_\_\_\_  
\_\_\_\_\_

Parcel Number: \_\_\_\_\_

Location: \_\_\_\_\_

Approximate start date: \_\_\_\_\_

Approximate completion date, this will be used to give the permit an expiration date: \_\_\_\_\_

**Agent/Owner Information**

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Agent/Owner: \_\_\_\_\_

Contact #: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Contractor Information (as applicable)**

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Contractor: \_\_\_\_\_

License #: \_\_\_\_\_

Contact #: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_