



Special Event Permit

2025-10

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

Event Information

Event Name: **ENVE Grodeo**
Event Type: Gravel Bicycle Ride
Event Date(s): June 21, 2025

Promoting Entity: ENVE Composites
Applicant: Shaylynn Thurston
Phone: 801-668-1042
Email: shay@enve.com


Approved by: Land Use Authority 5/19/25
Date

Conditions of Approval

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. Public safety will be handled by the applicant as outlined in the application.
4. Event organizers, riders and support vehicles must yield to and allow access for emergency vehicles as necessary.
5. This event is inside of wildfire season and roads could be subject to closure and evacuation in the event of an emergency.
6. **Applicant must coordinate with other municipalities to receive additional permitting where the event crosses into other jurisdictions.**

Agreement of Acceptance

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.



SEP 2025-10: ENVE Grodeo, Pg 2

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

Shaylynn Thurston

5/20/2025

Accepted by: Applicant

Date



CACHE COUNTY FIRE DISTRICT

600 North 1020 East
Hyrum, Utah 84319
(435) 755-1670

To: Aaron Thaxton
From: Troy Fredrickson
ENVE Grodeo

03/28/2025

This event is inside of the wildfire season. The road that are being used and the area that the roads are in could be subjected to closures and evacuation in the event of a wildfire.

In the past there has been a problem in other events where cyclist were not yielding to emergency vehicles when they were responding to an emergency.

I would advise that the cyclist and support vehicles be reminded to yield to emergency vehicles and obey all traffic laws.

Rod Hammer
Fire Chief

Jason Winn
Deputy Chief

Rod Kearn
Asst. Chief

Craig Buttars
Fire Board

Gordon Zillies
Fire Board

Dave Erickson
Fire Board



Aaron Thaxton <aaron.thaxton@cachecounty.gov>

Special Event Permits - June/July 2025 - Comments Due April 9

Jacqui Shelton <jshelton@brhdut.gov>

Wed, Mar 26, 2025 at 4:39 PM

To: Aaron Thaxton <aaron.thaxton@cachecounty.gov>

Howdy Aaron,
Neither of these will require special permits from the Health Department.
[Quoted text hidden]



Development Services Department

Building | GIS | Planning & Zoning

2025-10

Application: Special Event Permit

Date Received:	By:	Receipt #:	Check #:	Amount:
3/26/2025	Aaron T	21019	CC - 3563	\$75.00

Event Information

Event: ENVE Grodeo Type: Gravel bicycle ride

Dates with starting/ending times: Saturday, June 21st, 2025 7:00am-4:00pm

Agent/Contact Information

Agent/Contact: Shaylynn Thurston Email: shay@enve.com

Phone: 801-668-1042 Mailing Address: 508 W Stockman Way, Ogden, UT, 84401

Name of Promoting Entity: ENVE Composites

Acknowledgment

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

Shaylynn Thurston
Applicant

Date

Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

Application Checklist

A complete application must include the following unless specified otherwise:

- 1) ☐ Completed application form and application fee (\$75 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2) ☐ Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3) ☐ Total number of participants: Estimate must include event staff, participants, and spectators.
- 4) ☐ Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5) ☐ Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6) ☐ Fire prevention and emergency medical services plans.
- 7) ☐ Security plans and/or law enforcement response.
- 8) ☐ Admission fee, donation, or other consideration to be charged or requested.
- 9) ☐ Plans for parking
- 10) ☐ *If* the event will be held on private property, a current taxation certification for that property.
- 11) ☐ Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

Project Review Process

- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
 - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
 - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
 - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
 - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
-

ENVE Grodeo Event Emergency Action Plan

Basic Plan

A. Event Representative

- a. The event representative will be identified as the point of contact for all communications regarding the event.
 - i. PRIMARY CONTACT NAME: ShayLynn Schlange
 - ii. CELL PHONE NUMBER: 801-668-1042

B. Emergency Notification

- a. In the event of an emergency, notification of the emergency will be the use of 911. The caller should have the following information available to the 911 operator:
 - i. Location of the emergency
 - ii. Nature of the emergency
 - iii. Contact person with a callback number

C. Permits- Fire Safety and Road Closures

- a. As previously noted any fire-suppression concerns will be addressed with the Weber County Fire Marshal and Fire Chief.
 - i. All necessary fire safety permits will be submitted to the Prevention Fire office at least one week prior to the event. Necessary fire safety permits include but are not limited to permits for tents/canopies, storage of flammable/combustible liquids, and open flame or flame producing devices such as grills and fryers.
 - ii. Should an incident occur that requires the fire Department, 911 will be utilized to request this resource. The caller will have the following information available to the 911 operator:
 - 1. Location of the emergency
 - 2. Nature of emergency
 - 3. Contact person with a callback number

D. Weather Conditions During the Event

- a. Weather Forecasts and current conditions will be monitored through National Weather Service at:
https://w2.weather.gov/climate/calendar_outlook.php?wfo=slc&site=426404&lead=5
- b. Before the event- If severe weather is predicted prior to the event, the EAP representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
- c. During the event- If severe weather occurs during the event, the EAP representative or his/her designee will make notification to those attending the event that a hazardous weather condition exists and direct them to shelter
- d. There are very limited provisions for sheltering participants in the event of severe weather.
- e. This event will follow the 30-30 Rule for lightning. If lightning is observed and thunder is heard within 30 seconds, the event will be delayed until 30 minutes have passed since thunder was last heard.

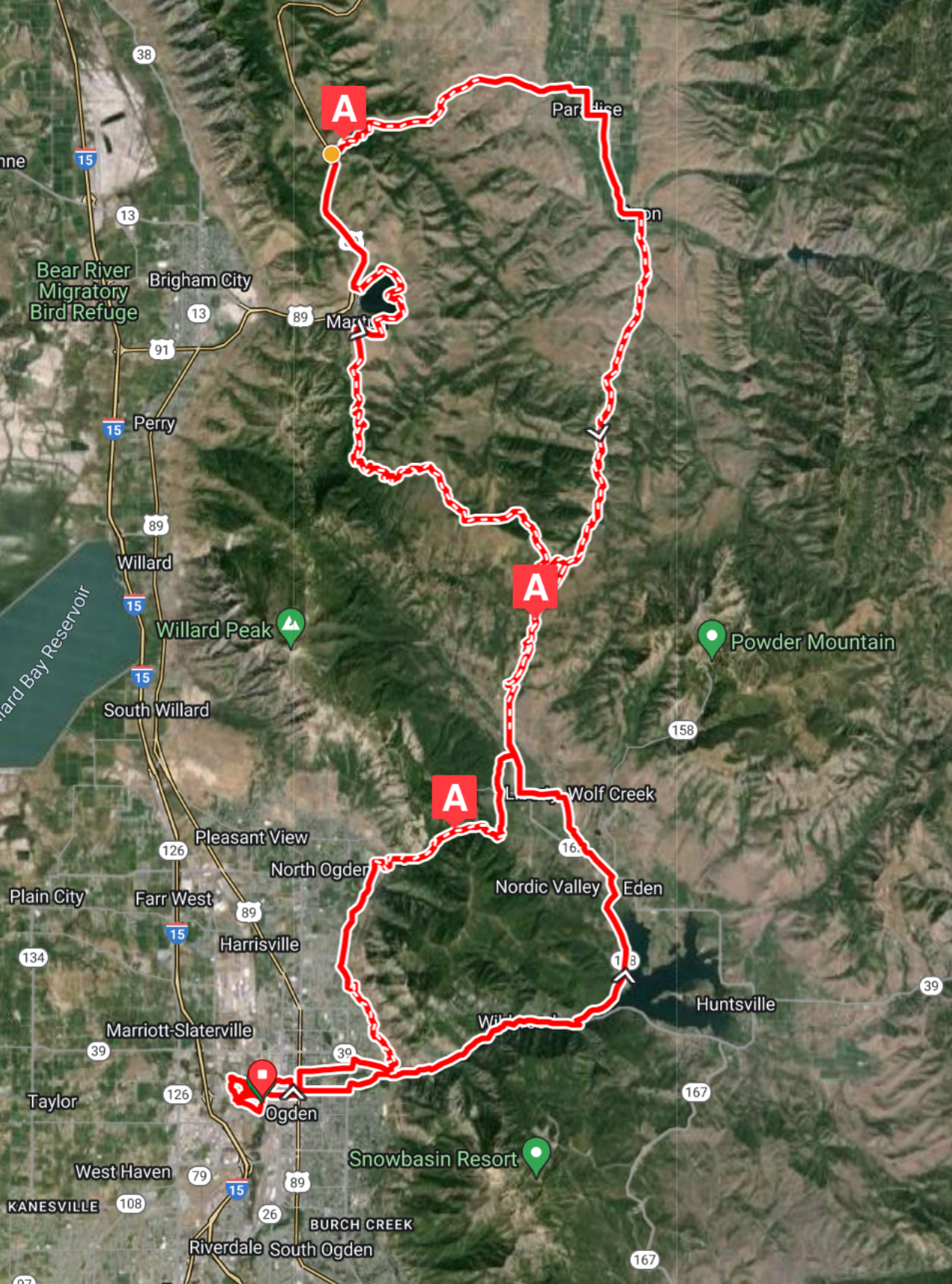
- i. In the event of severe weather, the Special Events Manager or her designee has the authority, above and beyond the EAP event representative, to delay and/or cancel the event

E. Medical Emergencies

- i. As with any outdoor event, there is potential for injury to the participants. The types of injuries are varied and include those that are heat/cold related as well as traumatic injuries and medical occurrences.
- ii. We have hired Kane Consulting to staff us with 2 EMS personnel at feed zone 1/3
- iii. Should an incident occur that requires Emergency Medical Services, EAP event representative or his/her designee will contact 911 to request this resource. The caller will have the following information available to the on-site EMS officer or 911:
 - 1. Location
 - 2. Nature of emergency
 - 3. Contact person with a callback number
- iv. Access for emergency vehicles including ambulance and helicopter landing zones
 - 1. Please see attached map
 - a. Feed Zones
 - i. Each feed zone will have a lead volunteer with a cell phone and walkie talkie

F. Law Enforcement

- i. On-site law enforcement is not needed for this event, all other laws will be obeyed including traffic laws.
- ii. Should an incident occur that requires Law Enforcement, the Ogden City Police will be contacted by the EAP event representative by calling 911 or dispatch **801-395-8221**. The caller will have the following information available to dispatch or 911:
 - 1. Location of the emergency
 - 2. Nature of emergency
 - 3. Contact person with a callback number





ENVECOM-01

BWALKER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER World Insurance Associates, LLC 16100 N. 71st St., Suite 540 Scottsdale, AZ 85254	CONTACT NAME: Brian Walker	
	PHONE (A/C, No, Ext): (480) 906-1205 3001 FAX (A/C, No):	
	E-MAIL ADDRESS: brianwalker@worldinsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Great American E & S Insurance Company	37532
INSURED ENVE Composites, LLC 508 W Stockman Way Ogden, UT 84401--1335	INSURER B : Berkshire Hathaway Homestate Insurance Company	20044
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		PLF189536	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
							MED EXP (Any one person) \$ 20,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			02APM047089-01	5/6/2024	5/6/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			XSF189538	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 5,000,000
							AGGREGATE \$ 5,000,000
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

30 day notice of Cancellation / 10 day notice for Non-Payment of Premium

Cache County is included as Additional Insured in accordance with the policy provisions of the General Liability

CERTIFICATE HOLDER

CANCELLATION

Cache County 179 North Main, Suite 305 Logan, UT, 84321	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Brian K. Walker</i>