

**Special Event Permit****2024-11**

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

**Event Information**

Event Name: **Smithfield 16 Crossings Trail Run**  
Event Type: Foot Race/Trail Run  
Event Date(s): Jun 29, 2024  
  
Promoting Entity: Smithfield City  
Applicant: Richard Varela  
Phone: 435-563-0048  
Email: rvarela@smithfieldrecreation.com

  
Approved by: Land Use Authority

Date

3 June 2024

**Conditions of Approval**

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. Public safety will be handled by the Smithfield Police & Fire Departments as outlined in the application. Event organizers and runners must allow access for emergency vehicles as necessary.
4. This event is inside of the wildfire season. It could be subjected to closres of roads and evacuations in the event of a wildfire.

**Agreement of Acceptance**

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.



*SEP 2024-11: Smithfield 16 Crossings Trail Run Page 2*

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

Accepted by: Applicant

6-4-24

Date



## CACHE COUNTY FIRE DISTRICT

600 North 1020 East  
Hyrum, Utah 84319  
(435) 755-1670

To: Angie Zetterquist, Aaron Thaxton  
From: Troy Fredrickson  
16 Crossings Trail Run

05/17/2024

This event is inside of the wildfire season. It could be subjected to closures of roads and evacuation in the event of a wildfire.

In the past there has been a problem in other events where runners were not yielding to emergency vehicles when they were responding to an emergency.

I would advise that the runners and support vehicles be reminded to yield to emergency vehicles.

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Rod Hammer  
Fire Chief

Jason Winn  
Deputy Chief

Rod Kearl  
Asst. Chief

Craig Buttars  
Fire Board

Gordon Zillies  
Fire Board

Dave Erickson  
Fire Board



Aaron Thaxton <aaron.thaxton@cachecounty.gov>

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## Special Event Permits - June/July 2024 - Comments due Monday, May 27

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**Matt Phillips** <matt.phillips@cachecounty.gov>

Tue, May 21, 2024 at 6:20 AM

To: Aaron Thaxton <aaron.thaxton@cachecounty.gov>

No comments from Public Works.

Matt

On Fri, May 17, 2024 at 1:16 PM Aaron Thaxton <aaron.thaxton@cachecounty.gov> wrote:

[Quoted text hidden]



Aaron Thaxton <aaron.thaxton@cachecounty.gov>

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## Special Event Permits - June/July 2024 - Comments due Monday, May 27

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Jacqui Shelton <jshelton@brhd.org>

Fri, May 31, 2024 at 9:55 AM

To: Aaron Thaxton <aaron.thaxton@cachecounty.gov>

Hi Aaron,

Thanks for following up! Neither of these events will meet the requirements for a mass gathering permit. I called The Lavender Apple to double check, and based on their past events they don't expect to have 1000 people for 2 or more hours at a time, which would require a mass gathering permit.

[Quoted text hidden]



## Development Services Department

Building | GIS | Planning & Zoning

Application: Special Event Permit

2024-11

Date Received:	By:	Receipt #:	Check #:	Amount:
5/17/2024	Aaron T	N/A	N/A	\$75.00

### Event Information

Event: 16 Crossings Trail Run Type: Race  
Dates with starting/ending times: 6/29/2024 6:30 am - 11:30 am

### Agent/Contact Information

Agent/Contact: Richard Varela Email: rvarela@smithfieldrecreation.com  
Phone: 435-563-0048 Mailing Address: 315 E. 600 S. Smithfield, UT 84335  
Name of Promoting Entity: Smithfield City Recreation

### Acknowledgment

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

[Signature] 5-15-24  
Applicant Date

**Application Deadline:** Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

**Authority:** Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

**Right to Deny:** Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.



## Application Checklist

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*A complete application must include the following unless specified otherwise:*

- 1) ☒ Completed application form and application fee (\$75 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2) ☒ Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3) ☒ Total number of participants: Estimate must include event staff, participants, and spectators.
- 4) ☒ Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5) ☒ Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6) ☒ Fire prevention and emergency medical services plans.
- 7) ☒ Security plans and/or law enforcement response.
- 8) ☒ Admission fee, donation, or other consideration to be charged or requested.
- 9) ☒ Plans for parking
- 10) ☒ *If* the event will be held on private property, a current taxation certification for that property.
- 11) ☒ Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

## Project Review Process

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- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
  - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
  - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
  - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
  - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
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## 16 Crossings Trail Run Permit Application

1) NA, government organization

2) The race will begin at Mack Park and head up Birch Creek Canyon. Participants will stay on the main roads and double track trail. The route is an out and back with the participants returning on the same route they came up on. Route map found at <https://www.alltrails.com/explore/map/16-crossings-trail-run-115-mi?referrer=gpsies>

3) We will have approx. 85-100 participants, 5-6 staff and volunteers, and possibly 10-15 spectators with a maximum of 150 people. Spectators will be at Mack Park.

### 4) Health Plan-

Any food/snacks will be pre-made/pre-packaged. We won't be preparing any of the food.

### Water-

There will be three aid stations with water for participants. We will have culinary water and restroom facilities at Mack Park for all participants, spectators, staff, and volunteers.

### Waste-

We will have trash bags at each aid station and our staff will clean up the route on their way back down the canyon. All trash/waste will be packed out and disposed of at the Rec. Center.

5) NA, Government Organization

(6) (7)

**Access for emergency vehicles:** Ambulances may access the trail from Smithfield Canyon Road and Birch Canyon Road; helicopters may access the trail at the Birch Canyon trailhead (Approximately mile 3.2). We have the key to open the third gate to allow emergency vehicles onto the trail if necessary.

**Number and location of first aid stations:** There will be three first aid stations throughout the race; one at the start/finish line, one at the Birch Canyon trailhead (approximately mile 3.2), and one at the turnaround (approximately mile 5.8, just before the wilderness boundary).

**Medical staffing:** Members of the Smithfield Recreation Center are First Aid certified –

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List of emergency phone numbers and local hospitals/clinics:

Emergency: 911

Smithfield Police Department: 435-563-8501

Logan Regional Hospital: 435-716-1000

North Cache Valley Clinic: 435-563-4900

Cache Valley Hospital: 435-713-9700

The Smithfield Fire/EMT and Police Departments have been notified of the event and will have a unit nearby in case of emergency.

**(8)** Race entry is \$30-10K and \$50- 11.5 mile route. Fees are per participant.

**(9) Parking-** Participant, spectators, staff, and volunteers will park at Mack Park where the start and finish line is. There are approx. 65 parking stalls at Mack Park with spots available on the street if needed. The number of spots is more than enough as the vast majority of participants will carpool.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/01/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Utah Local Governments Trust 55 S. Highway 89  North Salt Lake UT, 84054-2054		<b>CONTACT NAME:</b> Underwriting Department <b>PHONE (A/C, No, Ext):</b> 800-748-4440 <b>FAX (A/C, No):</b> 801-936-0300 <b>E-MAIL ADDRESS:</b> underwriting@utahtrust.gov	
<b>INSURED</b> Smithfield City Corporation PO Box 96  Smithfield UT, 84335		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Utah Local Governments Trust <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:** 13750\_2023\_123**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS				
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		13750-LIABILITY	07/01/2023	06/30/2024	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ DEDUCTIBLE \$ 0				
	A						<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	13750-LIABILITY	07/01/2023	06/30/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ DEDUCTIBLE \$ 0
							<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$
							A				<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**


	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> 

February 27, 2019 • Hiking

# 16 Crossings Trail Run- 11.5 Mile and 10K

This is an out and back trail run through Birch Creek Canyon. The 10K route follows the same trail but only goes up 3.1 miles (just past the first creek crossing).

## Route

	Length	Elev. gain
	11.36 mi	1,483 ft

## Waypoints

- 1 10K Turnaround and aid station**  
The 10k turnaround is just after the first creek crossing.

41.85305, -111.77244

- 2 11.5 Mi. Turnaround and aid station**

41.85792, -111.73042

