



Cache
County
1857

Development Services Department

Building | GIS | Planning & Zoning

Special Event Permit

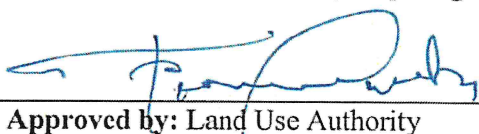
2023-03

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

Event Information

Event Name: **Black & White Days Stampede**
Event Type: **Bike Race**
Event Date(s): **May 20, 2023**

Promoting Entity: **Richmond City**
Applicant: **Jeremy Kimpton**
Phone: **435-258-2092**
Email: **jkimpton@richmondutah.org**

 **5/4/23**
Approved by: Land Use Authority Date

Conditions of Approval

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. Public safety will be handled by the Cache County Sheriff's Department and the County Fire District as outlined in the application. Event organizers and runners must allow access for emergency vehicles as necessary.

Agreement of Acceptance

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

 **5/4/23**
Accepted by: Applicant Date

Special Event Permit**2023-03**

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Accepted by: Applicant**Date**



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Special Event Permits - May & June 2023 - comments due by May 1st

Jeremy Hudson <jeremy.hudson@cachecounty.org>
To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

Thu, May 4, 2023 at 5:56 AM

Hey Angie, thank you for the heads up we have no conflicts with these events and our plans for maintenance.
Thank you have a great day.

Jeremy Hudson
Cache County Public Works Road Foreman
1020 E 600 N
Hyrum UT 84319
Phone 435-755-1566
Cell 435-757-4729
Email jeremy.hudson@cachecounty.org

[Quoted text hidden]



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Special Event Permits - May & June 2023 - comments due by May 1st

4 messages

Angie Zetterquist <angie.zetterquist@cachecounty.org>

Mon, Apr 17, 2023 at 3:25 PM

To: Jason Winn <jason.winn@cachecounty.org>, Troy Fredrickson <troy.fredrickson@cachecounty.org>, "gkoford@brhd.org" <gkoford@brhd.org>, Matt Phillips <matt.phillips@cachecounty.org>, Joel Merritt <joel.merritt@cachecounty.org>, Jacquelynn Shelton <jshelton@brhd.org>, jpeterson@smithfieldcity.org, Reed Tanner <rtanner@cachesheriff.org>

Good Afternoon,

Attached are 4 applications for special events scheduled in May & June 2023 and links to their websites are included:

*Black & White Days Stampede - bike race - May 20th:

*Cow-A-Bunga Race - foot race - May 20th

*Little Red Riding Hood Ride - charity bike ride - June 3rd

*Logan Peak Trail Run - trail running race - June 17th

These permits apply only to the portions of the events that occur in unincorporated county or on County facilities.

Please send your comments no later than **Monday, May 1st**.

Let me know if you have any questions.

Thank you,

--

Angie Zetterquist, AICP

Planner

Cache County Development Services

T: (435) 755-1640

E: angie.zetterquist@cachecounty.org

4 attachments



Application_Logan Peak Trail Run.pdf
2074K



Application_Cow-A-Bunga Race.pdf
3638K



Application_Black and White Days Stampede.pdf
2931K



Application_Little Red.pdf
11199K

Reed Tanner <rtanner@cachesheriff.org>

Wed, Apr 26, 2023 at 5:51 PM

To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

All of these look good. I am communicating with the Little Red People to coordinate our response.

Sergeant Reed Tanner

Office Phone (435) 755-1165

Cell Phone (435) 764-7018

Cache County Sheriff's Office

[Quoted text hidden]

Jacquelynn Shelton <jshelton@brhd.org>
To: Angie Zetterquist <angie.zetterquist@cachecounty.org>
Cc: "gkoford@brhd.org" <gkoford@brhd.org>

Mon, May 1, 2023 at 10:54 AM

Good morning,
Only the Little Red Riding Hood Ride will require Mass Gathering permits from the Bear River Health Department. Little Red has already been in communications with BRHD and obtained the necessary permits.

On Mon, Apr 17, 2023 at 3:25 PM Angie Zetterquist <angie.zetterquist@cachecounty.org> wrote:
[Quoted text hidden]

Angie Zetterquist <angie.zetterquist@cachecounty.org>
To: Matt Phillips <matt.phillips@cachecounty.org>, Jeremy Hudson <jeremy.hudson@cachecounty.org>




Tue, May 2, 2023 at 4:57 PM

Hi Jeremy,

Matt asked me to forward these special event applications to you for review. Let me know if you have any concerns with any of them by Thursday if possible.

Thanks,
[Quoted text hidden]

4 attachments

-  **Application_Logan Peak Trail Run.pdf**
2074K
-  **Application_Cow-A-Bunga Race.pdf**
3638K
-  **Application_Black and White Days Stampede.pdf**
2931K
-  **Application_Little Red.pdf**
11199K



CACHE COUNTY FIRE DISTRICT

600 North 1020 East
Hyrum, Utah 84319
(435) 755-1670

To: Angie Zetterquist
From: Troy Fredrickson
Black and White Days Stampede Bike Race

04/20/2023

The Black and White Days Stampede Bike Race event does not present a problem for Fire and EMS as long as the riders adhere to all traffic laws.

In the past there has been a problem in other events where bike riders were riding more than two abreast and not yielding to emergency vehicles when they were responding to an emergency.

I would advise that the riders be reminded to ride no more than two abreast and to yield to emergency vehicles and all traffic laws.

Rod Hammer
Fire Chief

Jason Winn
Deputy Chief

Rod Kearl
Asst. Chief

Craig Buttars
Fire Board

Gordon Zillies
Fire Board

Dave Erickson
Fire Board



Angie Zetterquist <angie.zetterquist@cachecounty.org>

Special Event Permits - May & June 2023 - comments due by May 1st

Matt Phillips <matt.phillips@cachecounty.org>

Mon, May 8, 2023 at 10:37 PM

To: Angie Zetterquist <angie.zetterquist@cachecounty.org>

I have no issues or comments

Matt

[Quoted text hidden]



Cache
County
1857

Development Services Department

Building | GIS | Planning & Zoning

pd cn# 31752
in 3.31.23

Application: Special Event Permit

Date Received:	By:	Receipt #:	Check #:	Amount:
4/5/23	<i>[Signature]</i>	18226	31752	\$75.00

Event Information

Event: Black & White Days Stampede Type: Bike Race

Dates with starting/ending times: Saturday May 20, 2023 9:30 am - 12:30 pm

Agent/Contact Information

Agent/Contact: Jeremy Kimpton Email: jkimpton@richmondutah.org

Phone: 435 258 2092 Mailing Address: PO Box 9 90 S. 100 W. Richmond, UT 84333

Name of Promoting Entity: Richmond City

Acknowledgment

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

[Signature] 3-7-2023
Applicant Date

Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

Application Checklist

A complete application must include the following unless specified otherwise:

- 1) ☒ Completed application form and application fee (\$75 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2) ☒ Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3) ☒ Total number of participants: Estimate must include event staff, participants, and spectators.
- 4) ☒ Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5) ☒ Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6) ☒ Fire prevention and emergency medical services plans.
- 7) ☒ Security plans and/or law enforcement response.
- 8) ☒ Admission fee, donation, or other consideration to be charged or requested.
- 9) ☒ Plans for parking
- 10) ☐ *N/C* If the event will be held on private property, a current taxation certification for that property.
- 11) ☒ Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

Project Review Process

- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
 - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
 - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
 - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
 - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
-

Details for Richmond City's Stampede Bike Ride
In conjunction with Black & White Days

Saturday, May 20, 2023

Starting time: 9:30 a.m.

LOCATION: Two routes will be available according to participants' desire beginning at 6 West Main in Richmond. Maps are attached.

The 25-mile route (south loop on map) will proceed north out of Richmond City into the county, through Cove, and into Franklin, Idaho. Route returns into Utah at approximately 2400 West and 1300 North, continuing through Lewiston to State Road 142. Route proceeds east on State Route 142 to Richmond, crossing Highway 91 at the traffic signal in Richmond. No detouring of traffic will be necessary.

The 50-mile route is the same as the 25-mile route except for 25 additional miles through Idaho.

PARTICIPANTS: It is estimated there will be about 125 participants, including officials and families encouraging riders.

PUBLIC HEALTH: This ride is in coordination with Richmond Black & White Days. There are adequate facilities for the group. An aid station and toilet facilities will be provided near mile 20 of the 50-mile ride in Preston, Idaho. An additional water station will be provided in Lewiston.

PROOF OF INSURANCE: Document attached.

FIRE PREVENTION AND EMERGENCY MEDICAL SERVICES: This bike ride is in conjunction with Black & White Days. EMTs are on call for the entire B&W event.

SECURITY: Same as above. Richmond City works closely with Cache County Sheriff's Office for the entire period of Tuesday through Saturday, with additional deputies on hand for Saturday, the day of the bike ride.

FEE: Bike ride participants pay a fee of \$25 for the 25-mile ride and \$45 for the 50-mile ride. This goes to cover expenses. No profit is made.

PARKING: Riders are encouraged to park one block away from starting point at an LDS Church parking lot. (Corner of 100 West and Main)

Traffic Control Plan -Utah Richmond City Black & White Days Stampede Bike Ride

All Bikers will be riding during daylight hours beginning at 9:30 a.m. at 6 West Main in Richmond, Utah. Parking will be provided one block from the starting point at 135 West Main. Riders will be sharing roadways with traffic and riding same direction as traffic two abreast where shoulders are wide enough to support two riders. Where shoulders are narrow, all bikers will ride single file. Riders will follow rules of the road and obey all traffic laws as well as no littering or public urination. An aid station for 50-mile riders with water, food, mechanic, and rest rooms will be available at 98 West 2nd North, Preston, Idaho. A water station for 25 and 50-mile riders will be available in Lewiston, Utah. Volunteers will man this aid station.

Please see attached maps which include route details for Cache County. There will be no road closers or detouring of traffic. Law enforcement will not be needed at any intersections. The route proceeds north out of Richmond on a county road to Franklin, Idaho and returns to Utah on approximately 2400 West and 1300 North. Riders will continue through Lewiston and return to Richmond on State Route 142, traveling east, and crossing Highway 91 at the traffic signal in Richmond. A race-end sprint will be offered, for 50 milers desiring, to Cherry Peak Ski Resort, 3252 East 11000 North in Cache County. All other riders will end at 6 West Main, Richmond.

To ensure the safety of riders, the course will be clearly marked as well as signage for motorists making them aware a ride is in progress.



BIKE RIDE

RICHMOND, UT, UNITED STATES

48.95 MI 2,594 FT

STAMPEDE SPRINT W/ HILL CLIMB

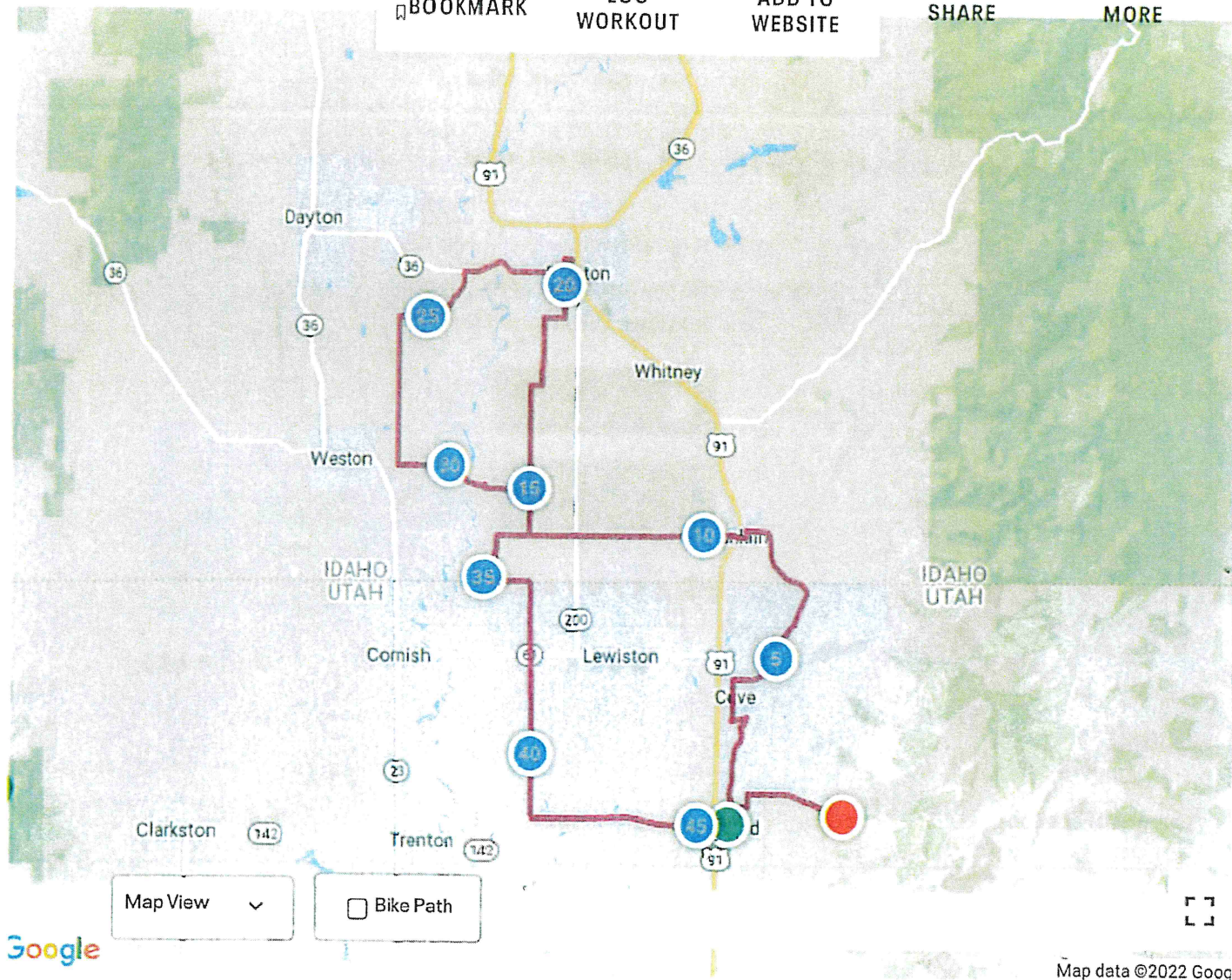
BOOKMARK

LOG
WORKOUT

ADD TO
WEBSITE

SHARE

MORE



ELEVATION (FT)

START	MAX	GAIN
4,650 ft	5,905 ft	2,594 ft

5905



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Utah Local Governments Trust 55 S. Highway 89 North Salt Lake UT, 84054-2054		CONTACT NAME: Underwriting Department PHONE (A/C, No, Ext): 800-748-4440 FAX (A/C, No): 801-936-0300 E-MAIL ADDRESS: underwriting@utahtrust.gov		
INSURED Richmond City P. O. Box 9 Richmond UT, 84333		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Utah Local Governments Trust		
		INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
INSURER F:				

COVERAGES

CERTIFICATE NUMBER: 13180_2022_106

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

IR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		13180-LIABILITY	07/01/2022	06/30/2023	EACH OCCURRENCE \$ 5,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence) \$				
		MED EXP (Any one person) \$				
		PERSONAL & ADV INJURY \$				
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		13180-LIABILITY	07/01/2022	06/30/2023	GENERAL AGGREGATE \$ 5,000,000
		PRODUCTS - COMP/OP AGG \$				
		DEDUCTIBLE \$ 0				
		COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000				
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					BODILY INJURY (Per person) \$
		BODILY INJURY (Per accident) \$				
		PROPERTY DAMAGE (Per accident) \$				
		DEDUCTIBLE \$ 0				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y/N <input type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	13180-WC	04/01/2023	03/31/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
		E.L. EACH ACCIDENT \$ 100,000				
		E.L. DISEASE - EA EMPLOYEE \$ 100,000				
		E.L. DISEASE - POLICY LIMIT \$ 500,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Cache County
Development Services Department

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Robert A. Hansen

CACHE COUNTY GOVERNMENT
179 NORTH MAIN
LOGAN UT 84321

435-755-1700

Receipt No: 5.018226

Apr 6, 2023

RICHMOND CITY

Previous Balance:	.00
CHARGES FOR SERVICES - ZONING & SUBDIVISION FEES	150.00
200-32-13000 ZONING & SUBDIVISION	
<hr/>	
Total:	150.00
<hr/>	
CHECK-ZIONS BANK Check No: 31752	150.00
Payor: RICHMOND CITY	
Total Applied:	150.00
<hr/>	
Change Tendered:	.00
<hr/>	

04/06/2023 11:35 AM