



**SPECIAL EVENT PERMIT**

**2019-07**

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

**EVENT INFORMATION**

Event Name: **Little Red Riding Hood**

Event Date(s): **01 June 2019**

Applicant: Curt Griffin

Event Type: Charity bicycle ride

Phone: 801-493-5381

Promoting Entity: Bonneville Cycling Club

Email: curt.griffinut9@gmail.com

15 MAY 2019

Approved by: Land Use Authority

Date

**CONDITIONS OF APPROVAL**

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. All participants shall be instructed to obey all traffic laws, including riding no more than two abreast, and yielding to emergency vehicles.

**AGREEMENT OF ACCEPTANCE**

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity, and is only valid within the unincorporated county.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

Accepted by: Applicant

Date



# CACHE COUNTY SHERIFF'S OFFICE

D. CHAD JENSEN, SHERIFF

Matt Bilodeau, Chief Deputy

Brian Locke, Lieutenant

Doyle Peck, Lieutenant

Mike Peterson, Lieutenant

EMPATHY

FAIRNESS

INTEGRITY

PROFESSIONALISM

RESPECT

RESPONSIBILITY

TRUSTWORTHINESS

To: Cache County

From: Sgt. Greg Johnson

Date: May 7, 2019

Re: Little Red Riding Hood - 2019

The Cache County Sheriff's Office has reviewed the event request for "Little Red Riding Hood - 2019" and it has been determined that the Sheriff's Office will staff this event scheduled for June 1, 2019. Public Safety will be handled by the Cache County Sheriff's Office as listed in the application submitted by the event sponsor. The Utah Highway Patrol should be responsible for traffic control for any leg(s) of the race that occur on state roads. The permit can be granted as far as the Sheriff's Office is concerned.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Johnson", written over a horizontal line.

Sgt. Greg Johnson

Permits Office  
Utah Department of Transportation  
Region 1  
Ogden, Utah

Dear UDOT Permits Division

05/05/19

I have looked at Bonneville Cycling Club plans for the 2019 Red Riding Hood Ride for the Cache Valley. They have adapted their routes in attempt to make their ride safe and with a better impact on the motoring public. They have also taken into consideration what is necessary for appropriate traffic control and have emphasized obedience to traffic laws by the cyclists and have committed to hire additional officers and recruited more ride marshals to help alleviate issues caused when riders ride more than 2 abreast.

They have committed to hire off duty officers to provide traffic control at major intersections and on highly traveled roads.

If the Bonneville Cycling Club does what they have committed to in their application we would support their permit but we will be monitoring this event closely because of past complaints.

If you or anyone else has questions regarding this matter please feel free to contact me.



Lt. Lee Perry  
UHP, Section 1 Commander  
20 West 700 North  
Brigham City, Utah 84302  
435-723-1094  
435-720-3029

**Laurie Jones - Re: Updated application for Little Red Riding Hood SE**

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**From:** "J. Downs" <downs.jay@gmail.com>  
**To:** Laurie Jones <Laurie.Jones@cachecounty.org>  
**Date:** 4/29/2019 5:42 PM  
**Subject:** Re: Updated application for Little Red Riding Hood SE

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Laurie

THis appears to meet the needs of EMS.

Thanks

Jay

\*\*\*\*\* IMPORTANT MESSAGE \*\*\*\*\*

This message, including any attachments, may contain confidential information intended for a specific individual and purpose, and is protected by law. If you are not the intended recipient, delete this message, including from trash, and notify me by telephone or email.

If you are not the intended recipient, any distribution or copying of this message, or the taking of any action based on its content is strictly prohibited.

On Mon, Apr 29, 2019 at 4:57 PM Laurie Jones <[Laurie.Jones@cachecounty.org](mailto:Laurie.Jones@cachecounty.org)> wrote:

Hello,

Please see the updated application for the Little Red Riding Hood Bicycle Ride Special Event. Sorry for the inconvenience.

Thanks,

Laurie Jones  
Permit Technician  
Cache County Development Services  
[435.755.1640](tel:435.755.1640)

**Laurie Jones - Re: Special Events**

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**From:** Heidi Flansberg <hflansberg@brhd.org>  
**To:** Laurie Jones <Laurie.Jones@cachecounty.org>  
**Date:** 4/30/2019 6:14 PM  
**Subject:** Re: Special Events

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Laurie,

Both Ragnar and Little Red Riding Hood have applied for, been approved for, and paid for their required mass gathering permits.

Please let me know if you have any questions.

Sincerely,

Heidi Flansberg Johnson, LEHS  
Bear River Health Department  
817 West 950 South  
Brigham City, Utah 84302  
[435-695-2061](tel:435-695-2061) office  
[435-723-6747](tel:435-723-6747) fax  
[hflansberg@brhd.org](mailto:hflansberg@brhd.org)

On Mon, Apr 29, 2019 at 12:40 PM Laurie Jones <[Laurie.Jones@cachecounty.org](mailto:Laurie.Jones@cachecounty.org)> wrote:

Good Morning,  
Please do your appropriate department review for the following and send your responses back asap.  
Ragnar Special Event to be held June 14th.  
Little Red Riding Hood to be held June 1st.  
Thanks,

Laurie Jones  
Permit Technician  
Cache County Development Services  
[435.755.1640](tel:435.755.1640)



## CACHE COUNTY FIRE DISTRICT

179 NORTH MAIN, SUITE 309  
LOGAN, UT 84321  
TEL: (435) 755-1670  
FAX: (435) 755-1994

To: Laurie Jones  
From: Jason Winn  
Date: April 30, 2019  
Subject: Special Events

I have reviewed the special event applications for the **Little Red Riding Hood** and the Cache Grand Fondo. The main concern for the Fire District is the amount of bicycle traffic on the county roads. In the past, bike rides of this size have completely blocked an entire lane of traffic and cyclists fail to yield to emergency vehicles. Please advise the event organizers to recognize traffic safety and the requirement to yield to emergency vehicles.

I have reviewed the special events applications for the 16 Crossing Tail Run, Logan Peak Trail Run and Ragnar. The only Fire District issue is access to the wildland area in the event of a wildland fire. Event organizers and runners need to allow access for emergency vehicles as required.

**From:** Jared Roos <jared.roos@cachecounty.org>  
**To:** Laurie.Jones@cachecounty.org  
**Date:** 5/2/2019 2:38 PM  
**Subject:** Special Event Little Red Riding Hood Bicycle Ride.

After talking to Joel Merritt at road department they won't have anything that will effect this event.

Sent from my iPad



# Cache County

1857

## DEVELOPMENT SERVICES DEPARTMENT

BUILDING | SURVEYING | ENGINEERING | GIS | PLANNING & ZONING | ROADS | WEEDS

### APPLICATION: SPECIAL EVENT PERMIT

Date Received:	By:	Receipt #:	Check #:	Amount:
3/27/19	J. Jones	12306	188	\$75.00

### EVENT INFORMATION

Event: Little Red Riding Hood Type: Charity Bike Ride

Dates with starting/ending times: 7AM June 1, 2019 / 6:30 PM June 1, 2019

### AGENT/CONTACT INFORMATION

Agent/Contact: Curt Griffin Email: CURT.GRIFFINUT9@GMAIL.COM

Phone: 801-493-5381 (Mailing Address: PO Box 9241, SALT LAKE CITY, UT 84109)

Name of Promoting Entity: Bonneville Cycling Club

### ACKNOWLEDGMENT

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

[Signature] 3/14/19  
Applicant President Date

**Application Deadline:** Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

**Authority:** Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

**Right to Deny:** Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

## APPLICATION CHECKLIST

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*A complete application must include the following unless specified otherwise:*

- 1)  Completed application form and application fee (\$75 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2)  Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3)  Total number of participants: Estimate must include event staff, participants, and spectators.
- 4)  Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5)  Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6)  Fire prevention and emergency medical services plans.
- 7)  Security plans and/or law enforcement response.
- 8)  Admission fee, donation, or other consideration to be charged or requested.
- 9)  Plans for parking
- 10)  *If* the event will be held on private property, a current taxation certification for that property.
- 11)  Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

## PROJECT REVIEW PROCESS

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- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
  - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
  - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
  - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
  - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
-

# CACHE COUNTY SPECIAL EVENT APPLICATION AND PERMIT

## For Little Red Riding Hood Bicycle Ride Saturday June 1, 2019

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## Event Summary

Little Red Riding Hood is a women-only bicycle ride sponsored by the Bonneville Cycling Club on Saturday June 1, 2019, now in its' 32nd year.

The goal of Little Red is to provide a fun and safe ride for our riders, volunteers, sponsor, charity partner, and the citizens of Cache County while raising money for our Charity Partner, Huntsman Cancer Foundation, to fight cancer.

## Sponsors

**Cache County Requirement:** List of all sponsors with contact information for each.

Bonneville Cycling Club is the sole sponsoring organization for Little Red Riding Hood.

### Contact Information:

Bonneville Cycling Club  
PO Box 9241  
Salt Lake City, UT 84109-0241  
cycling@bccutah.org

Bonneville Cycling Club Contact: Curt Griffin  
801-493-5381  
[Curt.griffinut9@gmail.com](mailto:Curt.griffinut9@gmail.com)

## Proposed Location

**Cache County Requirement:** Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.

The ride will take place throughout Cache County. The routes are shown on the maps below.

The ride starts and finishes at the Lewiston City Rodeo and Fair Grounds. The riders wind their way through out Cache County as shown on the attached maps.

No barricades on State or County roads are planned.

Existing perimeter/security fencing at the Lewiston Start/Finish and various Rest Stops will be used. No additional perimeter/security fencing is planned.

## Course Route

There will be five routes.

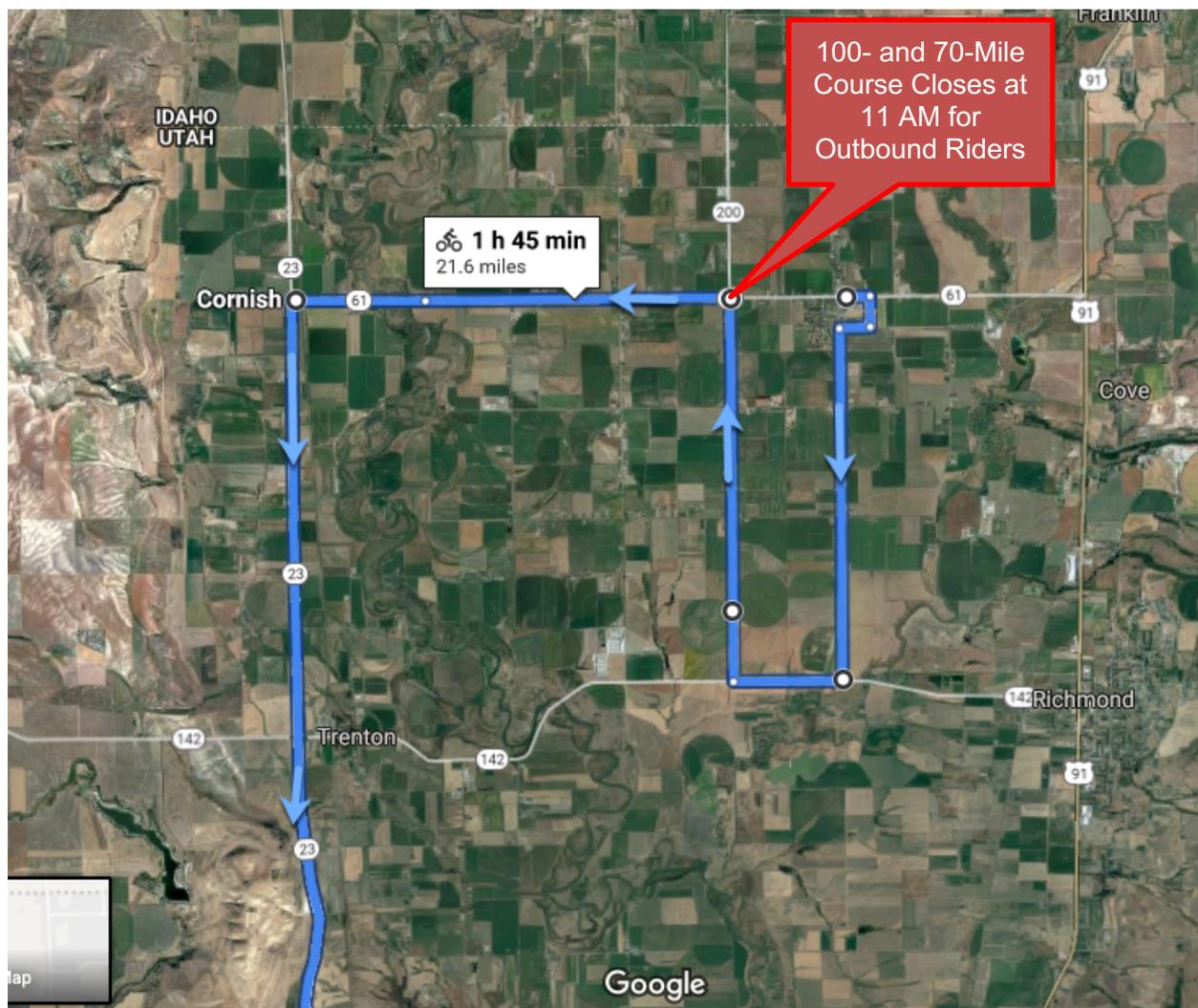
1. 30-miles
2. 50-miles
3. 70-miles
4. 100-miles

The routes are shown on the maps below.

## 100- and 70-Mile Closure to prevent 2-way traffic on Route 23

The 100- and 70-Mile Courses will close at the intersection of Route 61 and Route 200 at 11 AM for all riders starting from Lewiston. This closure will insure there is no 2-way Traffic along

Route 23 from Cornish to Trenton with Riders returning to Lewiston by way of Newton via Route 142 to Route 23.



### Course Maps

See Below for each Course map.

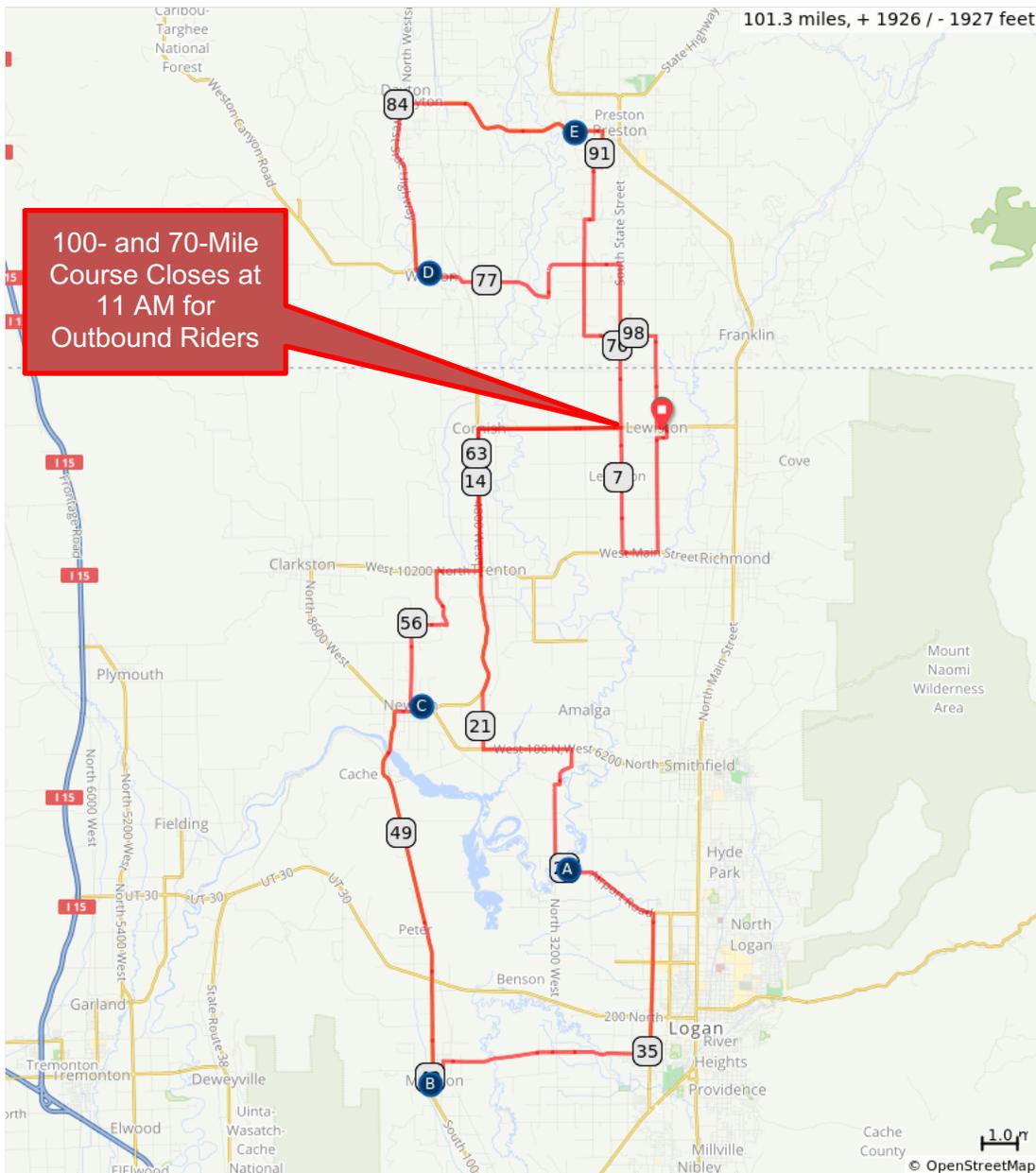
## 100 Mile Route

See [100 Mile Course](#) link for more details

## 2019\*-100 mile LRRH



A.	BENSON REST STOP	D.	WESTON REST STOP
B.	MENDON REST STOP	E.	ANIMAL CLINIC REST STOP
C.	NEWTON LUNCH STOP		



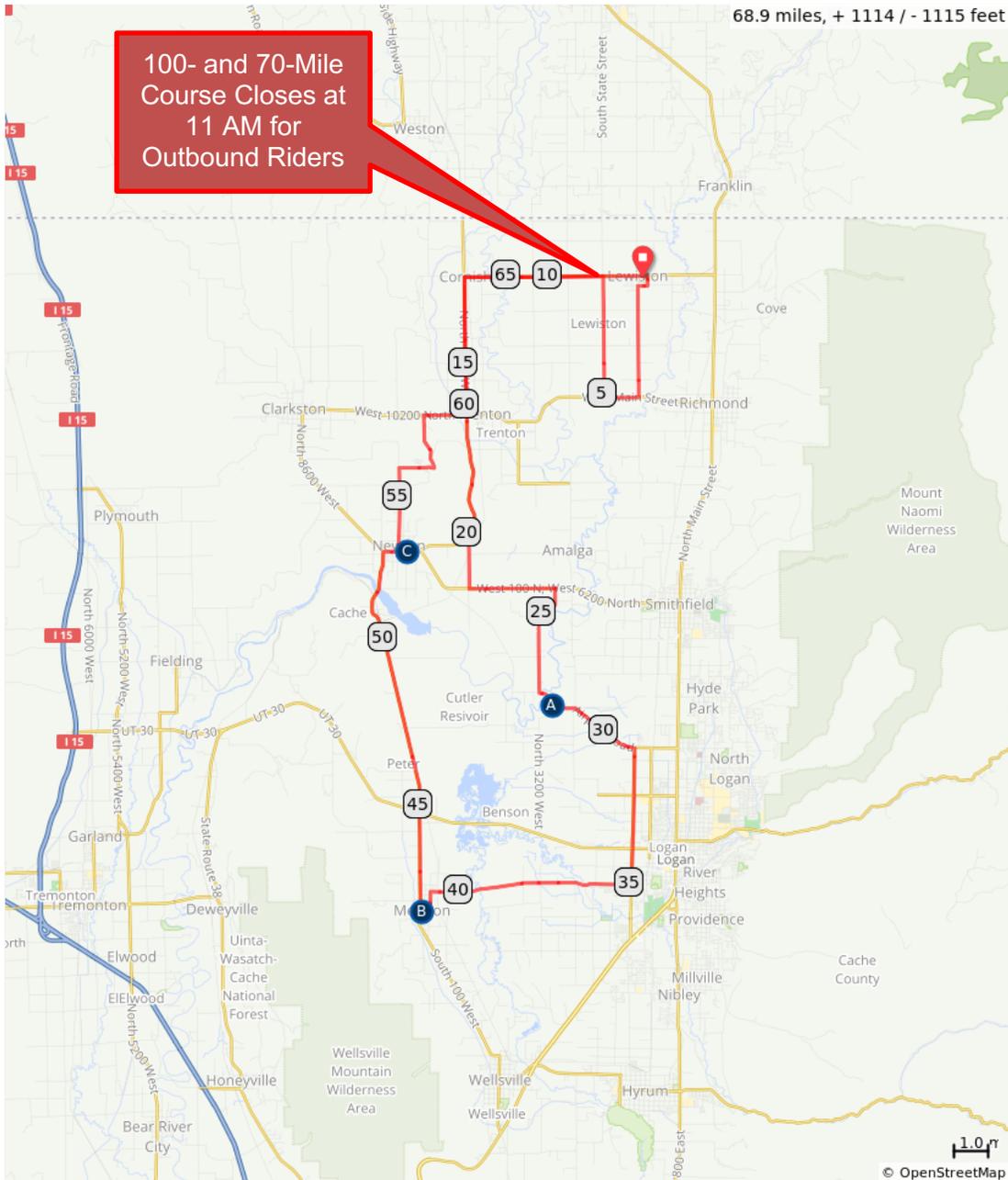
## 70 Mile Route

See [70 Mile Course](#) link for more details

## 2019\*-70 mile LRRH



- A. BENSON REST STOP
- B. MENDON REST STOP
- C. NEWTON LUNCH STOP

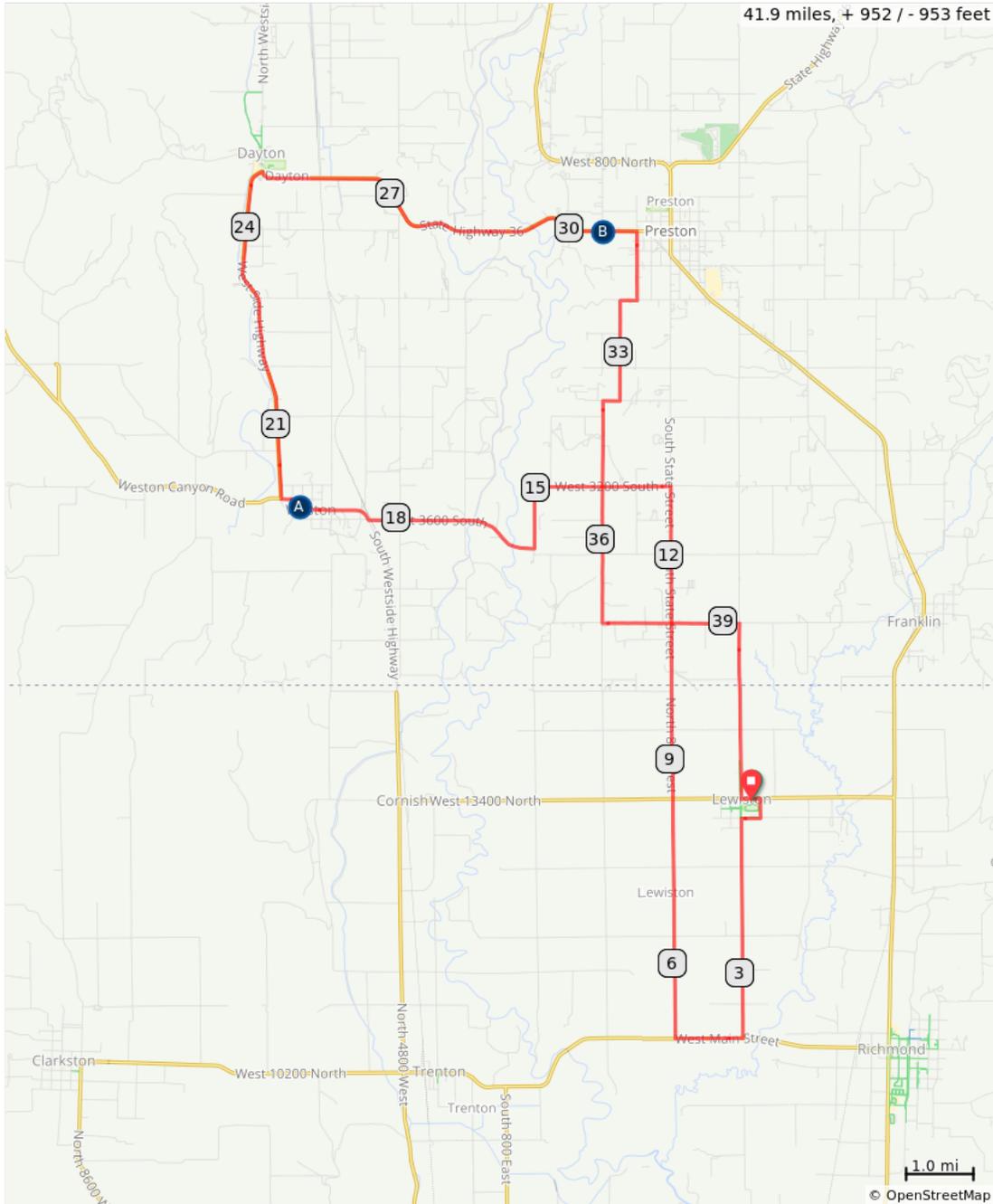


50 Mile Route  
See [50 Mile Course](#) link for more details

## 2019\*-50 mile LRRH



- A. Weston Rest Stop
- B. Animal Clinic - Rest Stop

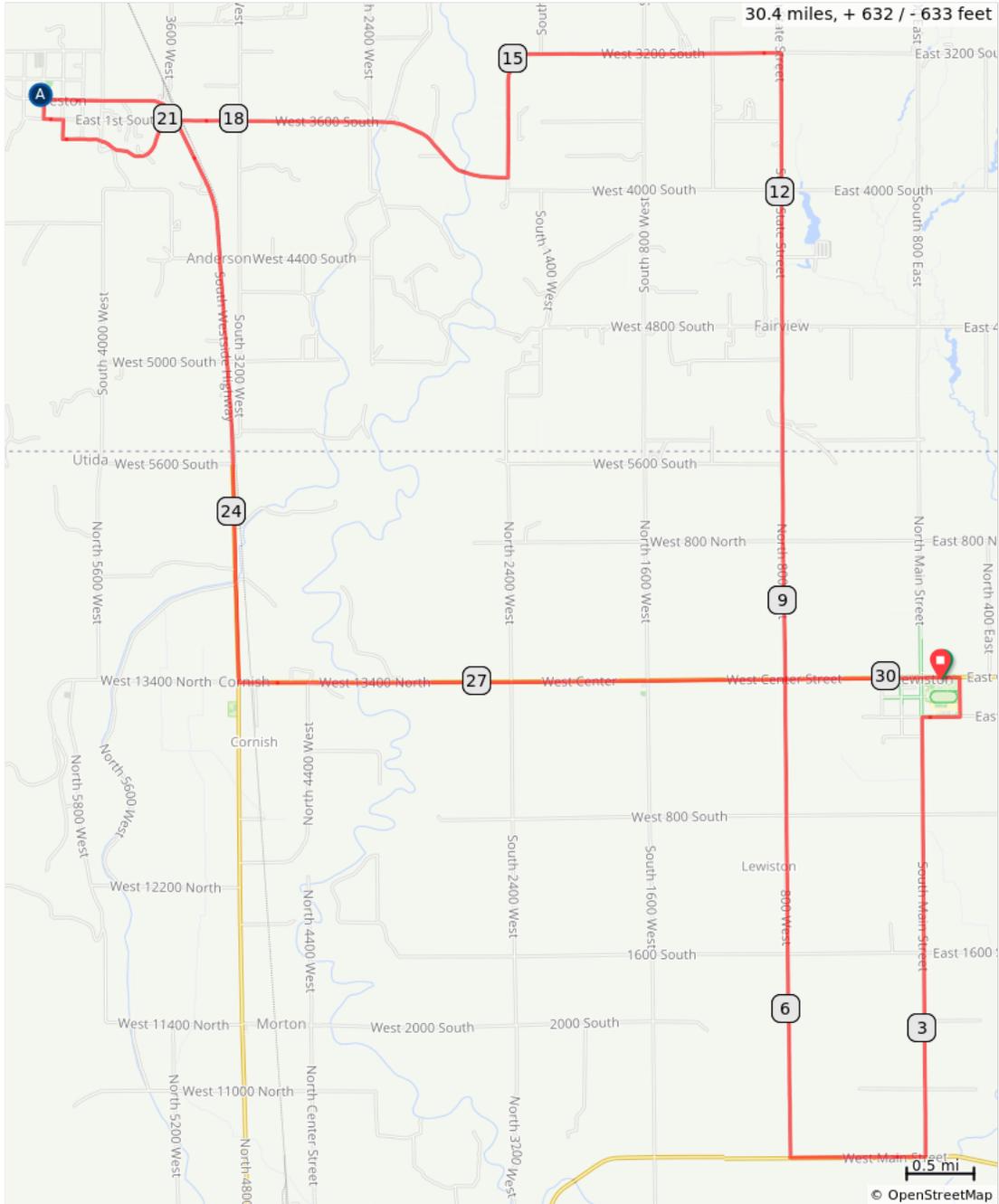


30 Mile Route  
See [30 Mile Course](#) link for more details

## 2019\*-30 mile LRRH



### A. Weston Rest Stop



## Rest Stops

The following table lists the Rest Stops along the course that we have been given permission to use or we are in the process of getting permission to use during Little Red.

Rest Stop	Type of Location	Street	City	State
Lewiston	Rodeo and Fair Grounds	100 E Center St	Lewiston	UT
Benson	LDS Church Pavilion	3418 3000 W	Benson	UT
Mendon	Mendon Station Park	75 W Center St	Mendon	UT
Newton	City Park	75 South Center St	Newton	UT
Weston	City Park	50 S 100 West	Weston	ID
Preston	Vet Clinic	795 W Oneida St.	Preston	ID

## Event Staff, Participants, and Spectators

**Cache County Requirement:** Estimated numbers of event staff, participants and spectators.

Event Staff: 450

Participants: 3,500

Spectators: 900

### Event Staff

Little Red is staffed completely by volunteers. We do not have any paid staff either within Little Red's organization or within the Bonneville Cycling Club.

### Cache County Participants

Nearly 10% of our riders live in the Cache Valley.

Over 70 letters of support to keep Little Red in Cache County were received from Cache County residents. These letters are available upon request.

### Rider Profile

Female: 100 % (an all-female ride)

Average Age: 40

Riders come from 24 of the 50 US States from as far away as Florida

Countries represented at Little Red; Canada and United States

### Public Health

**Cache County Requirement:** Public health plans, including plans for culinary water supplies, solid waste collections and disposal and waste water (toilet facilities).

Our public health plans are summarized for each rest stop in the table below:

**Public Health Plans for Each Rest Stop:**

<b>Utah Rest Stops</b>	<b>Culinary Water Supplies</b>	<b>Solid Waste Collections</b>	<b>Solid Waste Disposal</b>	<b>Waste Water (Toilet Facilities)</b>
Lewiston	Tap Water	Individual Garbage cans and Logan Environmental Dept's 30-yard roll-off Dumpster	Bags removed from Cans and placed in 30-Yard Roll-Off Dumpster. Logan City's Environmental Dept. picks up the Dumpster on Monday following the Ride.	25-Porta Potties and Restrooms at the Rodeo and Fair Grounds supplied by a licensed vendor. The Porta Potties are picked up by the vendor and the waste properly and safely disposed by the vendor.
Benson	Tap Water	Individual Garbage Cans and Bags	Bags are removed from cans, collected via our truck and deposited in the Dumpster at Lewiston for collection and disposal.	10-Porta Potties at the Rest Stop supplied by a licensed vendor. The Porta Potties are picked up by the vendor and the waste properly and safely disposed by the vendor.
Mendon	Tap Water	Individual Garbage Cans and Bags	Bags are removed from cans, collected via our truck and deposited in the Dumpster at Lewiston for collection and disposal.	5-Porta Potties at the Rest Stop supplied by a licensed vendor. The Porta Potties are picked up by the vendor and the waste properly and safely disposed by the vendor.
Newton	Tap Water	Individual Garbage Cans and Bags	Bags are removed from cans, collected via our truck and deposited in the Dumpster at Lewiston for collection and disposal.	15-Porta Potties at the Rest Stop supplied by a licensed vendor. The Porta Potties are picked up by the vendor and the waste properly and safely disposed by the vendor.
Weston	Tap Water	Individual Garbage Cans and Bags	Bags are removed from cans, collected via our truck and deposited in the Dumpster at Lewiston for collection and disposal.	10-Porta Potties at the Rest Stop supplied by a licensed vendor. The Porta Potties are picked up by the vendor and the waste properly and safely disposed by the vendor.

<b>Utah Rest Stops</b>	<b>Culinary Water Supplies</b>	<b>Solid Waste Collections</b>	<b>Solid Waste Disposal</b>	<b>Waste Water (Toilet Facilities)</b>
Preston Vet Clinic	Tap Water	Individual Garbage Cans and Bags	Bags are removed from cans, collected via our truck and deposited in the Dumpster at Lewiston for collection and disposal.	5-Porta Potties at the Rest Stop supplied by a licensed vendor. The Porta Potties are picked up by the vendor and the waste properly and safely disposed by the vendor.
Franklin ID City Park	Tap Water	Individual Garbage Cans and Bags	Bags are removed from cans, collected via our truck and deposited in the Dumpster at Lewiston for collection and disposal.	5-Porta Potties at the Rest Stop supplied by a licensed vendor. The Porta Potties are picked up by the vendor and the waste properly and safely disposed by the vendor.

## Suppliers

Service	Culinary Water Supplies	Solid Waste Collections	Solid Waste Disposal	Waste Water (Toilet Facilities)
Suppliers	Rocky Mountain Water	Logan Environmental Department	Logan Environmental Department	Honey Buckets

## Recycling

We recycle all cardboard and plastic from all Rest Stops. One of our trucks goes to each Rest Stop to pick up cardboard and plastic. These materials are recycled at Rocky Mountain Recycling.

## Insurance

**Cache County Requirement:** Proof of insurance in conformance with County Ordinance 8.40.050(F).

We have secured insurance for Cache County and each of the towns we ride through.

See our insurance certificates in Appendix A.

## Fire Prevention and Emergency Medical Services

**Cache County Requirement:** Fire Prevention and Emergency Medical Services Plans

### Fire Prevention

None of the various Rest Stops along the ride will have any open fires, flammable liquids or materials, so the risk of fire is low. In fact, in all of the previous Little Red Rides, there has never been a fire.

However, should a fire occur, we will call on the local fire department to respond and extinguish the fire.

### Emergency Medical Services

Basic first aid will be handled by our volunteers. Emergency Medical Services for serious injuries will be requested through Cache County's EMS system.

Part of our volunteers are specially recruited and assigned to provide basic first aid to our riders. These first aid volunteers come with EMS experience that ranges from doctors, nurses, paramedics, EMTs, ski patrollers, and first responders.

These first aid volunteers travel the course providing basic first aid where needed. They are paired with a radio volunteer to provide quick response when a call for first aid is received at our Radio Communications Mobile Command Center, stationed at the Lewiston Start/Finish.

If additional care is needed, beyond what our volunteers can provide, then we will contact the nearest EMS service via 911.

## Security and Law Enforcement

**Cache County Requirement:** Security plans and/or law enforcement response.

## Law Enforcement

We hire 4-Utah Highway Patrol Troopers and 4-Cache County Sheriff Deputies to patrol the route.

## Bridgerland Amateur Radio Club

Communication and Coordination between Law Enforcement, Little Red's Support Vehicles, and Ride Marshalls will be maintained by the Bridgerland Amateur Radio Club (BARC). BARC operates Cache County ARES as part of their community service to Cache County residents. This relationship allows for close communication with the Law Enforcement and EMS agencies of Cache County. Bridgerland Amateur Radio Club plans to bring the Cache County ARES command Trailer to the Little Red Start/Finish at the Lewiston Fair and Rodeo Grounds.

## Support Vehicles

Little Red Volunteers in 25 vehicles will patrol the course offering help to the riders if they have mechanic or physical problems during the ride. These volunteers also remind the riders of their responsibility as riders to ride safely, such as ride to the right, no more than 2 abreast, etc.

## Motorcycle Ride Marshals

Approximately 30 Ride Marshalls will be riding the course on Motorcycles to remind Riders of their responsibilities to ride safely and to not impede traffic by only riding 2-abreast. These Motorcycle Ride Marshalls will be able to cover more of the course on their Motorcycles. The Ride Marshalls will offer other assistance to the riders if necessary

## Security

We do not plan to hire any private security for Little Red.

## Participant's Fee

**Cache County Requirement:** Admission fee, donation, or other consideration to be charged or requested.

The 2019 registration fee for the ride is \$ 70. There is no mandatory donation to our Charity Partner as with other rides where riders must make a required donation of several hundred dollars. The riders can make voluntary donations.

Little Red is one of the few remaining rides where a mandatory donation is not required to participate in the ride.

## \$ 360,000 Economic Impact to Cache County

Little Red organization and our riders contribute to the economy and businesses in Cache County. We estimate Little Red in one day contributes between \$ 275,000 to \$ 360,000 to the Cache County economy.

The Cache Valley Visitor's Bureau in their letter of support in Appendix B estimate Little Red contributes more than \$ 275,000 to Cache County businesses and residents. This value did not include \$ 50,000 in goods and services purchased from Cache County business as shown below. This brings the total to \$ 321,000, within the range that the Little Red Committee estimates.

## Services and Products Purchased in Cache County

Little Red believes in supporting the Cache County businesses and we welcome any suggestions of other services and products that could be purchased from Cache County businesses.

Nearly \$ 60,000 in goods and services are purchased for Little Red from Cache County businesses:

<b>Service or Product</b>	<b>Cache County Business</b>	<b>Amount</b>
Ice Cream Sundaes	Casper's Ice Cream	\$ 4,000
Tee Shirts	Badger Screen Printing Co.,	\$ 12,000
Sandwiches	Subway of Smithfield	\$ 10,200
Friday Night Dinner	Café Rio	\$ 14,000
Bagels	Einstein Bagels of Logan	\$ 1,100
Soda	Coca Cola Bottling	\$ 1,200
Tent, table, chair rental	Northwood Rentals	\$ 15,000
Coffee, tea and hot chocolate	Caffe Ibis	\$ 200
Land Rental	Chase Sessions	\$ 2,000
	<b>Total</b>	<b>\$ 59,700</b>

### Hotels

With 1066<sup>1</sup> hotel rooms in Cache County, Little Red represents \$ 140,000 to \$ 280,000 economic impact to Cache County in overnight stays.

During Little Red Weekend, there is not a vacant hotel room in Cache County. Some riders have to stay in Brigham City, Preston, Tremonton, because all the Cache County hotels are full. Utah State's Office of Tourism estimates each overnight guest spends \$ 135.

### Miscellaneous Purchases

Our riders make individual purchases like meals, gas, bike parts and repairs, souvenirs, etc.

### Parking

**Cache County Requirement:** Plans for Parking

The overall Parking Plan is shown in Figure 2 below.

### Parking

We have identified over 3,600 off street parking slots. In addition, there is also on-street parking.

During Lewiston's 4<sup>th</sup> of July celebration nearly 25,000 people attend, which far exceeds the expected participation of Little Red's 3,500 to 4,100 participants, volunteers and spectators.

### Off-Street Parking

We have identified over 2400 off-street parking. We plan to utilize the existing parking around the Lewiston Rodeo and Fairgrounds:

- Fairgrounds Paved Lot 96 Slots
- Fairgrounds grass area and the track infield, 2,200 Slots
- Lewiston Elementary School 75 slots, if we receive permission
- LDS Church and Park Parking lots 102 slots if we receive permission.

<sup>1</sup> Cache Valley Visitors Bureau, <http://www.tourcachevalley.com/lodging.php>

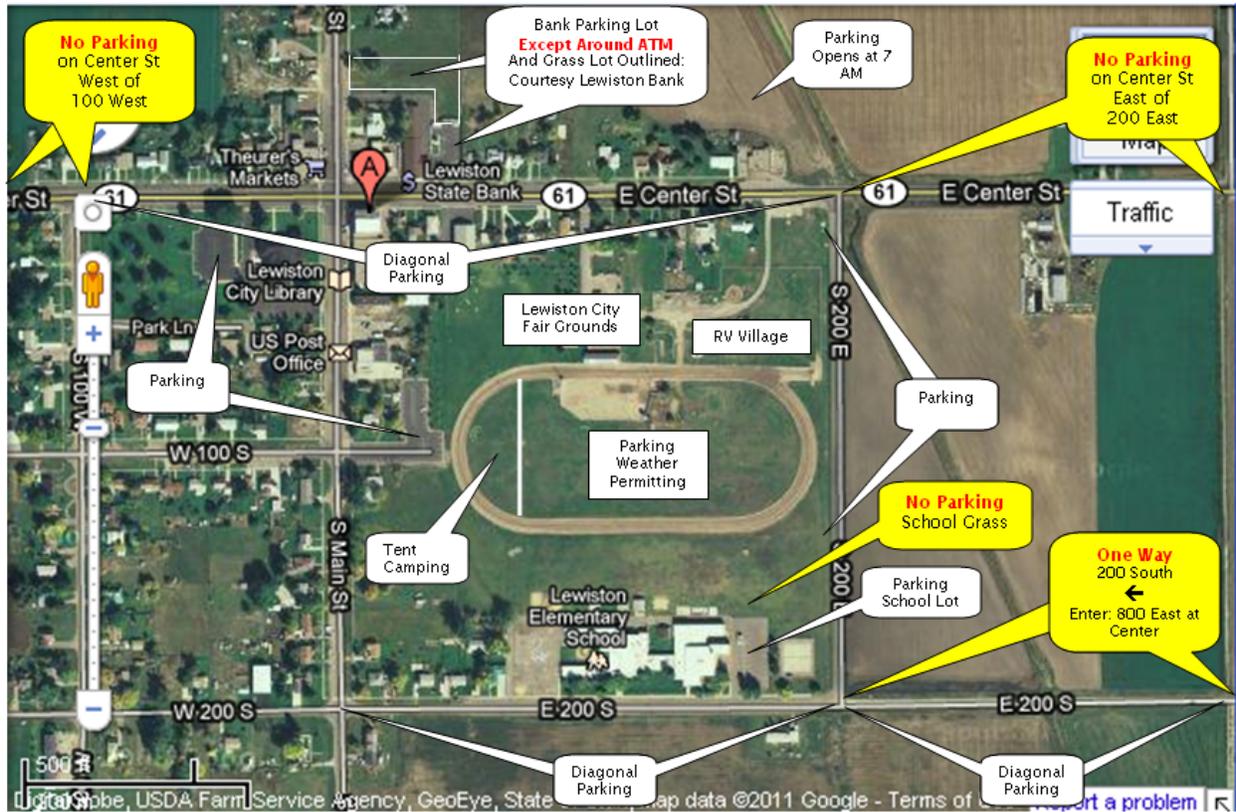
Chase Sessions, a Lewiston landowner, has agreed to rent his land to provide an additional 1200 parking slots. We utilized this land for parking in 2011 thru last year. He has agreed to rent his land to Little Red for Parking again this year.

No Parking Signs will be placed at the Lewiston State Bank to allow their customer to have access to the bank on Little Red Saturday.

### **Street Parking**

The Lewiston City Council indicated that street parking was acceptable with the exception of along Center St (Route 62). We will provide No Parking signs along Center Street where parking is prohibited. We will “plant” these No Parking signs along Center Street, which along with the additional parking spaces virtually eliminated parking along Center Street.

Figure 2. Parking Plan for Lewiston.



# Appendix A—Insurance Certificates

Insurance is being procured and the Certificates will be added to the final Application



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/15/2019

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<b>PRODUCER</b>		<b>CONTACT NAME:</b> Megan Stanley	
McKay Insurance Agency, Inc.		<b>PHONE (A/C, No, Ext):</b> (641) 842-2135	<b>FAX (A/C, No):</b> (641) 828-2013
106 East Main Street		<b>E-MAIL ADDRESS:</b> meg@mckayinsagency.com	
P O Box 151			
Knoxville IA 50138		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Evanston Insurance Company	<b>NAIC #</b> 35378
		<b>INSURER B:</b> Gerber Life Insurance Company	70939
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
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**COVERAGES**      **CERTIFICATE NUMBER:** CL1931555938      **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Includes Athletic Participants  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Event			3607AH010099-1	05/28/2019	06/04/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			3607AH010099-1	05/28/2019	06/04/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Accident Medical			15-070944-18	05/28/2019	06/04/2019	Excess \$25,000 Deductible \$250

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Little Red Riding Hood Expo: May 31 & June 1, 2019 and Ride: June 1, 2019. (Set-up: May 28th & 29th; Tear-down: June 2nd & 3rd). 3,500 participants, 450 volunteers; 1,000 expo attendees. "This policy is issued, pursuant to Iowa Code section 515.147, by a nonadmitted company in Iowa and as such is not covered by the Iowa Insurance Guaranty Association."

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
Bonneville Cycling Club PO Box 9241  Salt Lake City UT 84109	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 

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ACORD 25 (2016/03)

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<b>PRODUCER</b> McKay Insurance Agency, Inc. 106 East Main Street P O Box 151 Knoxville IA 50138		<b>CONTACT NAME:</b> Megan Stanley <b>PHONE (A/C, No, Ext):</b> (641) 842-2135 <b>E-MAIL ADDRESS:</b> meg@mckayinsagency.com <b>FAX (A/C, No):</b> (641) 828-2013														
<b>INSURED</b> Silent Sports Association - NBTS SE/Festival Bonneville Cycling Club PO Box 9241 Salt Lake City UT 84109		<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Evanston Insurance Company</td> <td>35378</td> </tr> <tr> <td>INSURER B : Gerber Life Insurance Company</td> <td>70939</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Evanston Insurance Company	35378	INSURER B : Gerber Life Insurance Company	70939	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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<b>CERTIFICATE HOLDER</b> Cache County 179 North Main Street  Logan UT 84321	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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McKay Insurance Agency, Inc. 106 East Main Street P O Box 151 Knoxville IA 50138		<b>PHONE (A/C, No, Ext):</b> (641) 842-2135	<b>FAX (A/C, No):</b> (641) 828-2013
		<b>E-MAIL ADDRESS:</b> meg@mckayinsagency.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
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<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
Chase Session 189 E. Center Street  Lewiston UT 84320	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 



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<b>CERTIFICATE HOLDER</b> Corp of the Presiding Bishop of the Church of Jesus Christ of Latter-Day Saints A UT Corp Sole, 50 E N Temple Salt Lake City UT 84150	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Includes Athletic Participants  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Event	Y	N	3607AH010099-1	05/28/2019	06/04/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
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	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Accident Medical			15-070944-18	05/28/2019	06/04/2019	Excess \$25,000 Deductible \$250

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
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<b>CERTIFICATE HOLDER</b>  Lewiston City 29 South Main  Lewiston UT 84320	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
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<b>PRODUCER</b> McKay Insurance Agency, Inc. 106 East Main Street P O Box 151 Knoxville IA 50138		<b>CONTACT NAME:</b> Megan Stanley <b>PHONE (A/C, No, Ext):</b> (641) 842-2135 <b>E-MAIL ADDRESS:</b> meg@mckayinsagency.com <b>FAX (A/C, No):</b> (641) 828-2013														
<b>INSURED</b> Silent Sports Association - NBTS SE/Festival Bonneville Cycling Club PO Box 9241 Salt Lake City UT 84109		<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Evanston Insurance Company</td> <td>35378</td> </tr> <tr> <td>INSURER B : Gerber Life Insurance Company</td> <td>70939</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Evanston Insurance Company	35378	INSURER B : Gerber Life Insurance Company	70939	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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**COVERAGES**      **CERTIFICATE NUMBER:** CL1931555938      **REVISION NUMBER:**

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<b>CERTIFICATE HOLDER</b> Logan City Corporation 290 North 100 West Logan UT 84321	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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<b>PRODUCER</b> McKay Insurance Agency, Inc. 106 East Main Street P O Box 151 Knoxville IA 50138	<b>CONTACT NAME:</b> Megan Stanley <b>PHONE (A/C, No, Ext):</b> (641) 842-2135 <b>FAX (A/C, No):</b> (641) 828-2013 <b>E-MAIL ADDRESS:</b> meg@mckayinsagency.com														
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<b>CERTIFICATE HOLDER</b>  Mendon City PO Box 70  Menton UT 84325	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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<b>CERTIFICATE HOLDER</b> Newton City PO Box 146  Newton UT 84327	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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<b>PRODUCER</b> McKay Insurance Agency, Inc. 106 East Main Street P O Box 151 Knoxville IA 50138		<b>CONTACT NAME:</b> Megan Stanley <b>PHONE (A/C, No, Ext):</b> (641) 842-2135 <b>E-MAIL ADDRESS:</b> meg@mckayinsagency.com <b>FAX (A/C, No):</b> (641) 828-2013														
<b>INSURED</b> Silent Sports Association - NBTS SE/Festival Bonneville Cycling Club PO Box 9241 Salt Lake City UT 84109		<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Evanston Insurance Company</td> <td>35378</td> </tr> <tr> <td>INSURER B : Gerber Life Insurance Company</td> <td>70939</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Evanston Insurance Company	35378	INSURER B : Gerber Life Insurance Company	70939	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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**COVERAGES**      **CERTIFICATE NUMBER:** CL1931555938      **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Includes Athletic Participants  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Event	Y	N	3607AH010099-1	05/28/2019	06/04/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$	Y	N	3607AH010099-1	05/28/2019	06/04/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Accident Medical			15-070944-18	05/28/2019	06/04/2019	Excess \$25,000 Deductible \$250

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
Little Red Riding Hood Expo: May 31 & June 1, 2019 and Ride: June 1, 2019. (Set-up: May 28th & 29th; Tear-down: June 2nd & 3rd). Certificate holder is an additional insured but only with respect to liability arising out of the operations of the above named insured. \*This policy is issued, pursuant to Iowa Code section 515.147, by a nonadmitted company in Iowa and as such is not covered by the Iowa Insurance Guaranty Association.\*

<b>CERTIFICATE HOLDER</b> Trenton Town PO Box 77  Trenton UT 84338	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> McKay Insurance Agency, Inc. 106 East Main Street P O Box 151 Knoxville IA 50138		<b>CONTACT NAME:</b> Megan Stanley <b>PHONE (A/C, No, Ext):</b> (641) 842-2135 <b>E-MAIL ADDRESS:</b> meg@mckayinsagency.com <b>FAX (A/C, No):</b> (641) 828-2013														
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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Includes Athletic Participants  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Event	Y	N	3607AH010099-1	05/28/2019	06/04/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 \$ \$
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**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
Little Red Riding Hood Expo: May 31 & June 1, 2019 and Ride: June 1, 2019. (Set-up: May 28th & 29th; Tear-down: June 2nd & 3rd). The State of Utah, Utah Department of Transportation and it's employees are additional insured but only with respect to liability arising out of the operations of the above named insured. \*This policy is issued, pursuant to Iowa Code section 515.147, by a nonadmitted company in Iowa and as such is not covered by the Iowa Insurance Guaranty Association.\*

<b>CERTIFICATE HOLDER</b> Utah Department of Transportation 4501 South 2700 West  Salt Lake City UT 84114	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## Appendix B—Letter of Support from Cache Valley Visitors Bureau



C A C H E V A L L E Y V I S I T O R S B U R E A U

February 18, 2016

To Whom It May Concern,

The Cache Valley Visitors Bureau is excited to welcome the annual Little Red Riding Hood bicycling event on June 4. Thousands of enthusiastic bicyclists will again be raising funds for breast cancer research and awareness.

Little Red is important to the Cache Valley Visitors Bureau and to local businesses. Attendees fill over 900 hotel rooms plus campgrounds for 1-2 nights. I am impressed with the event organizers' efforts to purchase food and supplies from local Cache Valley vendors, which also benefits our economy.

We look forward to hosting one of the largest women's-only bicycle rides in the nation right here in beautiful Cache Valley. Please contact me with any questions or if I can be of assistance.

Sincerely,

Julie Hollist Terrill  
Director

## **Appendix C—Cache County Residents Supporting Little Red in Cache County**

Letters of Support Available on request