

DEVELOPMENT SERVICES DEPARTMENT

BUILDING | COUNTYWIDE PLANNING | ENGINEERING | GIS | PLANNING & ZONING

SPECIAL EVENT PERMIT

2017-01

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

EVENT INFORMATION

Event Name: Ragnar Relay Wasatch Back

Applicant: Liz Davidson Phone: 801-390-6890

vent Name: Kagnar Kelay wasatch Dack

Email: liz@ragnarrelay.com

Approved by: Director of Development Services

Event Date(s): **02-03 June 2017**

Event Type: Running Relay

Promoting Entity: Ragnar Events, LLC

CONDITIONS OF APPROVAL

- 1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
- 2. All participants shall be instructed to obey all traffic laws, specifically as regards riding no more than two abreast and yielding to emergency vehicles.
- 3. All participants shall allow access to the Fire District to the wild land area in the event of a wildland fire. Also allow access for emergency vehicles as required.
- 4. Must have a Mass Gathering Permit from Bear River Health Department.

AGREEMENT OF ACCEPTANCE

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity, and is only valid within the unincorporated county.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

Accepted by: Applicant

ate



DEVELOPMENT SERVICES DEPARTMENT

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APPLICATION: SPECIAL EVENT PERMIT

Date Received:	By:	Receipt #:	Check #:	Amount:
22 August 2016	L Jones	. 9249	#30625	\$50.00

EVENT INFORMATION

Event: Pagnar Pelay Wasatch Back Type: Pelay Pace

Dates with starting/ending times: June 2, 2017 4:00 AM - June 3, 2017 8:00 PM

AGENT/CONTACT INFORMATION

Agent/Contact: UZ Davidson Email: 112@ ragnarrelay. com

Phone: 801-390-6890 Mailing Address: 125 400 W, Ste 200, SLC, NT 84/01

Name of Promoting Entity: Pagnar Events, LCC

ACKNOWLEDGMENT

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

E Dardsen 8/3/16
Applicant Date

Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

APPLICATION CHECKLIST

A complete application must include the following unless specified otherwise: 1) Completed application form and application fee (\$50 - no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply. 2) I Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing. Total number of participants: Estimate must include event staff, participants, and spectators. 4) \square Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities). Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage. ☐ Fire prevention and emergency medical services plans. 7) \square Security plans and/or law enforcement response. 8) Admission fee, donation, or other consideration to be charged or requested. 9)

Plans for parking 10) \square If the event will be held on private property, a current taxation certification for that property. 11)

Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

PROJECT REVIEW PROCESS

- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
- After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
- In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
- A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
- Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.

RE - Special Event Additional Information- Ragnar Relay Wasatch Back 2017

Dear Cache County,

Attached, please find information on the Ragnar Relay Wasatch Back 2017 event. This document is to serve as additional information.

Included information:

- A. Event Description
- B. Date and Hours of Event
- C. Exchange Points
- D. Safety, Emergencies and First Aid
- E. Officer services
- F. Traffic Impact/ Traffic Control
- G. Waste Receptacles
- H. Signage Plan

We believe in providing a quality event that is safe and fun for participants and all involved. I look forward to working with you on this year's event.

Please contact me regarding any questions you may have. Best Regards,

Liz Murdock Davidson | Race Director
Ragnar Relay Series | Ragnar Events, LLC
12 South 400 West, 2nd Floor | Salt Lake City, UT 84101
P 801.499.5024 x 129 | F 801.499.5023
liz@ragnarrelay.com | www.runragnar.com

A. Event Description

The Ragnar Relay Wasatch Back is a long distance running relay race that will start in Logan, UT on Friday, June 2, 2017 and finish in Midway, UT on Saturday, June 3, 2017.

- We anticipate 650 teams to participate in the event. Each team is comprised of 6-12 individuals and 1-2 vehicles. Therefore, we anticipate about 7,600 participants and 1300 vehicles to be involved in the race.
- During the relay, each team member runs three legs. Only one person from each team will be running on the course at a time. There will only be 650 runners on the course at any given time.
- Start times are staggered, beginning at 4:00 AM and will continue until 4:00 PM. The objective for the staggered start time is to spread the participants out so that the impact on local traffic will be minimal to avoid large groups of runners clustering together.
- The entire group of runners will typically be spread out over a span of 30-40 miles.

- Runners are instructed to obey all traffic laws and regulations. The race course will utilize sidewalks, running paths, bike lanes, and road shoulders.
- We do not foresee a need to close any lanes of traffic or close any running paths to pedestrians or bike traffic.

B. Date and hours of the event:

June 2, 2017

We anticipate runners in Cache County from 3:00 AM until 8:30 PM.

C. Exchange Points

Teams pass the baton from one runner to the next at minor and major exchange points. An exchange includes portable toilets, an exchange area, and traffic cones used for crowd control. A minor exchange is where a single van from each team will briefly stop to switch runners. There are 30 minor exchanges along the course. A major exchange occurs every 6 exchanges and is where teams will pass the baton to the next van. There are 5 major exchanges along the course.

Ragnar is in the process of obtaining permission from the various locations for the use of exchanges.

Exchange Points in Cache County:

- Exchange 1: LDS Church 800 S 600 E, River Heights, UT 84321
- Exchange 2: Mountain Crest High School 255 S 800 E, Hyrum, UT 84319
- Exchange 3: LDS Chapel 135 E 9400 S, Paradise UT 84328
- Exchange 4: Val Koteer's Field 11999 S Canyon Road/SR-162
- Exchange 5: Cornwall Church- 4518 Northwest Dr., Bellingham, WA
- Exchange 6: Choose Your Own Summit of Avon Pass

D. Safety, Emergencies, and First Aid

Safety is our top priority. Runners are educated prior to the race concerning event and safety rules as follows:

- Each team must have at least six reflective vests and two flashlights. Runners starting their legs
 during designated night hours must be wearing a reflective vest, tail/butt light and holding a
 flashlight or headlamp.
- Any team-member spectator must wear a reflective vest during these hours when outside their vehicle.
- Runners are required to obey all traffic laws and we instruct them to use the sidewalk when available.
- Ragnar provides a Race Command number during the race. Runners may text Race Command for any concerns or problems out on the course.
- In case of emergency all runners and staff will call 911. Then contact our Race Command number (661-Ragnar1) to let race staff know of the emergency.
- We have 8-12 Ragnar Staff and trained volunteers on the course at all times monitoring the course.
- A Medic Station and Medical Staff will be located at each major exchange location. These Medic Stations will be equipped to handle heat exhaustion, and all minor sport injuries. We hire EMT

intermediate personnel or above, either through a medical staffing agency or directly through local hospitals or emergency service personnel.

- In the event of a major medical emergency (i.e. any life threatening condition or injury that requires immediate medical attention) we instruct runners/volunteers to first call 911.
- In addition to our own first aid services on the course, we list the local emergency rooms near the course, along with their address and phone number in the race packets.

E. Officer services

Police Officers are stationed throughout the course in specific locations according to the safety demand and traffic flow throughout their jurisdiction. Ragnar will work with Cache County Sheriff's Office to determine officer needs.

F. Traffic impact/ traffic control

All traffic control measures are to be set up, maintained and removed by Barricade Services.

G. Waste receptacles

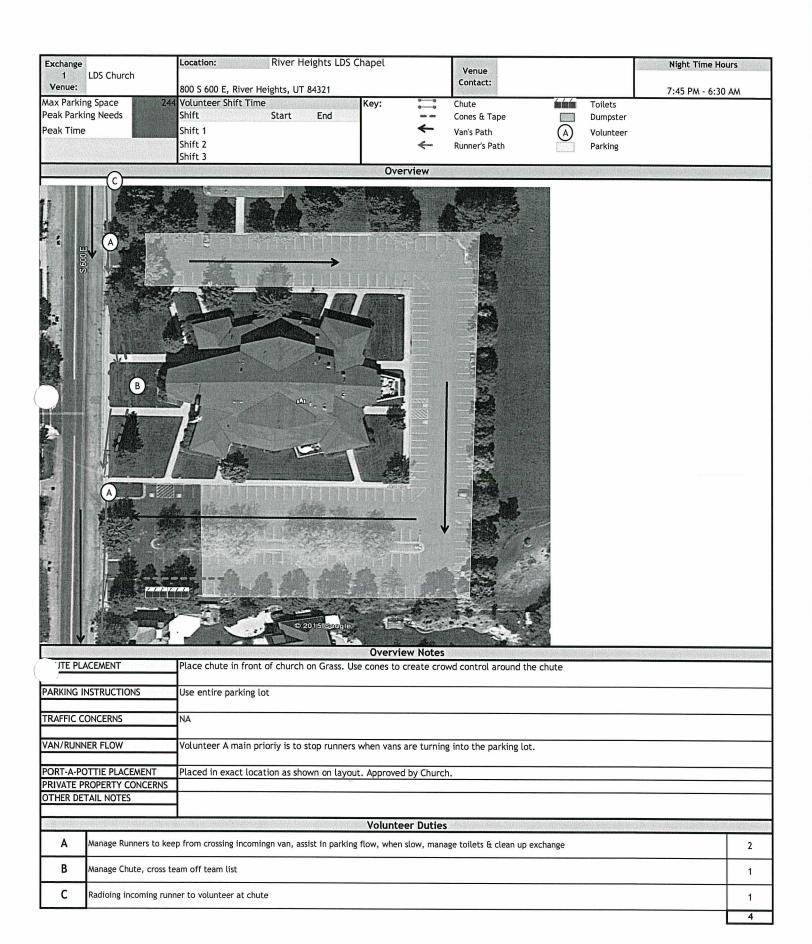
Dumpsters will be placed at each of our major exchange locations. All trash is taken to the majors. Volunteers and staff will sweep in exchange and make sure they are left clean.

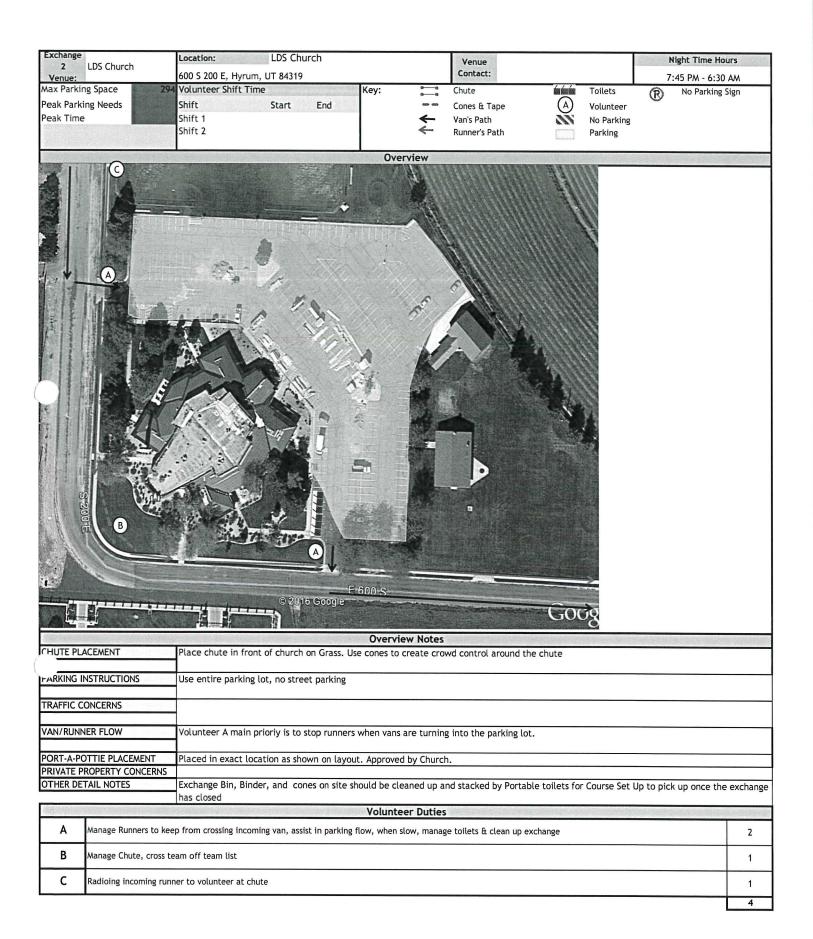
H. Signage plan

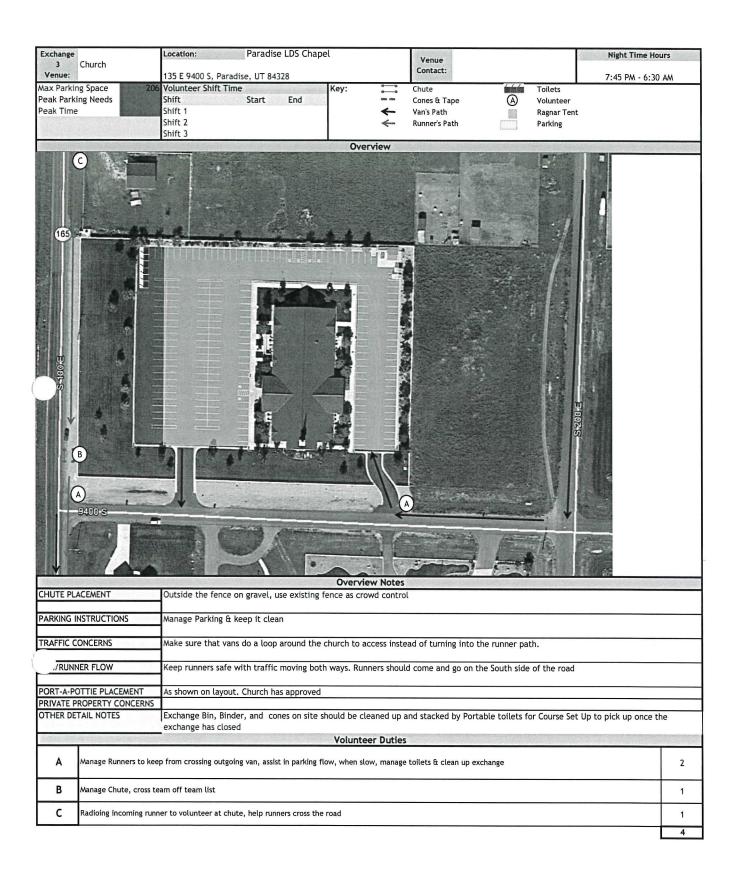
Along the course there will be course signs that communicate to the runners which direction to go, on what side of the road to run, which exchange they are at, etc. Directional signs are only placed at change of direction intersections. The signs are 42" High, 18" Wide, .25" Thick and are made of corrugated plastic. Each sign will be secured to a delineator post barricade. An example of such a sign can be seen in the picture below.

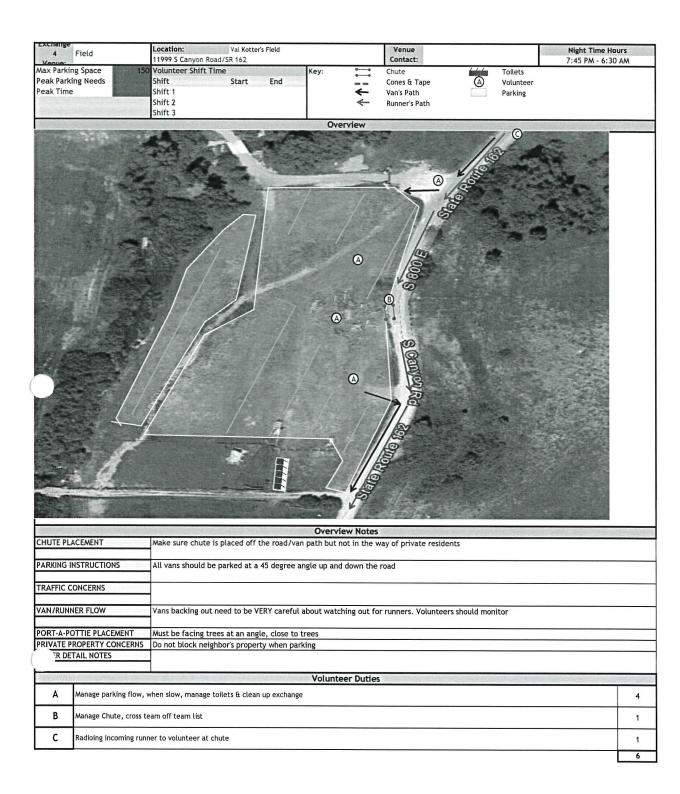


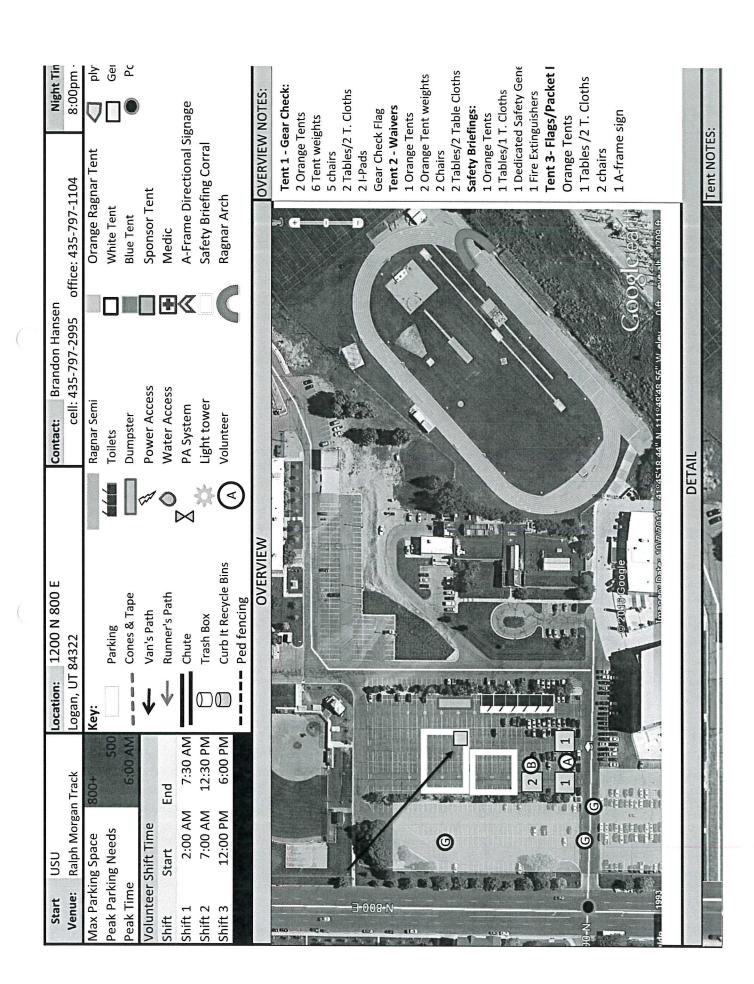


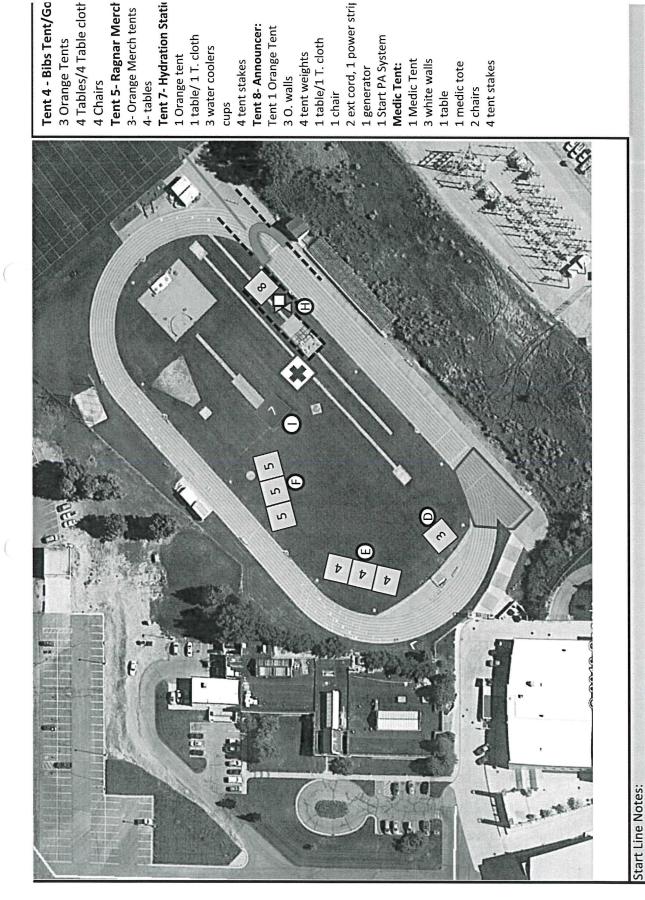












Notes:

Place Plywood across track- NO VEHCILES CAN DRIVE ON THE TRACK.

Ped Fence: Practice Field northeast of Stadium, around high jump pit, & any USU track equipment. Needs to be stacked and placed where dropped off F

Night. (Ho	Night. (Honey buckets needs access via truck for pick up.)
Contacts: Diamond I Announce Water Hos Dumpster	Contacts: Diamond Rental: Amy Kendall 801-869-3352. Announcer: Steve Soleberg Water Hoses from USU: Juan (435) 797-2883 Dumpster contact USU will be placing. See contact above.
Sponsors:	
SEE BELOV	SEE BELOW FOR COMPLETE INVENTORY NOTES
	Volunteer Duties
⊴	Mange Gear check in - make sure participants have, 6 vest, 2 lights, and 2 tail lights. Have runners sign waivers if they haven't done so.
(1)	Assist runners in signing waivers
0	Direct runners to the next safety briefing. Do not let runners in 1/2 way through safety talk. Must be present for entire talk
0	Flag Check out. After runners go through safety briefing they will hand you their Flag Sheet and you will give them 2 flags. Also, when slow enter phone numbers into google doc
<u>—</u>	Ragnar Bib Tent: Handing out Cliff, Runner Tats, Runner bibs, Vans bibs, etc.
<u>—</u>	Merchandise volunteers. Make sure racks are full, help check runners out.
©	Direct traffic & assist w/ vehicle parking. Keep flow of traffic moving efficiently at all times - BE ASSERTIVE. Make sure vehicles are moving at a safe speed and are observant of runner/pedestrian locations. Keep onlookers OUT OF ROAD.
⊕	Assit with timing and entering Corral
Θ	Hydration tent. Fill cups w/ water and place on the table. Keep the water jugs filled. Pick up trash around the Hydration
	Inventory



Wasatch Back 2017
Friday, June 2, 2017
Cache County



TABLE OF CONTENTS

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- 7. Race Command



PROPOSED ROUTE

Leg 1

Depart Start Line heading northeast from the track, through parking lot and onto 1400 N.

- 0.3 Turn RIGHT (W) onto 1400 N. Road veers left and becomes 1500 N.
- 1.4 At roundabout, turn RIGHT (N) onto the second exit and take immediate RIGHT (E) on Mountain View Ln. Continue straight when the road ends, follow foot path from road towards Bonneville Shoreline Trail.
- 1.6 Turn RIGHT (S) on Bonneville Shoreline Trail.
- 2.6 At fork in trail, follow main trail downhill past two water tanks on your right, crossing Canal Bridge, to the US-89 tunnel crossing.
- 2.9 Upon exiting tunnel under US-89, cross and turn RIGHT (W) on Canyon Rd. Cross at Ragnar Sign.
- 5.1 Turn LEFT (S) on 400 E
- 5.6 Turn RIGHT (W) on 300 S
- 5.7 Turn LEFT (S) on 400 E/Country Rd
- 6.0 Turn LEFT (E) on 600 S
- 6.3 Turn RIGHT (S) on 600 E.
- 6.5 Arrive at Exchange 1 LDS Chapel -800 S 600 E, River Heights, UT 84321

Leg 2:

Depart Exchange 1 traveling South on 600 E/100 W.

- 1.3 Turn RIGHT (W) onto 500 South
- 1.4 Turn LEFT (S) on 200 W. Road becomes Main St (Millville).
- 2.9 Turn RIGHT (W) on 200 S / Mill Rd
- 3.4 Turn LEFT (S) on Main St (Nibley) / SR-165
- 4.5 Turn LEFT (SE) on Hollow Rd
- 7.0 Turn RIGHT (W) on Blacksmith Fork Canyon Rd
- 8.4 Turn LEFT (S) on 800 E/SR-165
- 8.7 Turn RIGHT onto 200 S
- 9.6 Turn LEFT onto 200 E
- 10.1 Arrive at Exchange 2 LDS Church 600 S 200 E, Hyrum, UT 84319

<u>Leg 3:</u>

Depart Exchange 2 and bear LEFT (E) at 600 S, following main road

- 0.1 Bear RIGHT (S) at 600 W, following main road
- 1.2 Turn LEFT (E) at 7000 S
- 1.5 Bear RIGHT (S) road becomes 400 W
- 4.4 Road curves LEFT (E) at 9300 S
- 5.0 Turn RIGHT (S) on 100 E (Paradise)
- 5.3 Arrive at Exchange 3 LDS Church 135 E 9400 S, Paradise, UT 84328

Leg 4:

Depart Exchange 3 heading South on 100 E/SR-165

- 1.9 Road veers LEFT (E) onto 11000 S
- 2.5 Turn RIGHT (S) on 800 E/Canyon Road(Avon)
- 4.4 Arrive at Exchange 4 Val Kotter's Field 11999 S Canyon Rd/SR-162



Traffic Control Measures:

There will be no road closures within Cache County. All runners will be on sidewalks or shoulders throughout Cache County. Team vans will drive directly to the permitted exchange locations listed on route maps.

To ensure vans do not pull over

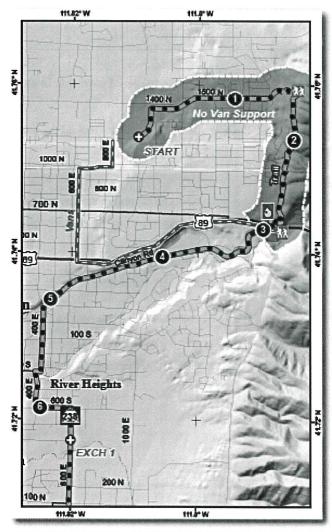
Ragnar will implement the following plan to enforce the non-support rule within Cache County

- 1. Leg maps will list all legs within Cache County as a Non-Support legs.
- 2. Teams will be notified in Race Bible, Team Captains Meeting, race day Safety Briefings, and push notifications on the Ragnar App.
- 3. Race Day- prior to teams entering Cache County, Ragnar Race Command will send out reminder text messages to all teams of critical non-support areas.
- 4. Staff will patrol the route and issue violations to any teams disobeying rules.



ROUTE OVERVIEW MAPS

Leg 1



LEG 1 - 6.5 MILES - VERY HARD

EXCHANGE 1 ADDRESS: LDS Chapel 800 S 600 E River Heights, UT 84321 GPS: 41.717806, -111.819936

LEG NOTES:

Starting line located at the Utah State University track. Exchange 1 is at LDS church on east side of street in River

LEG LEGEND:

- 0.0 Depart Start Line heading northeast from the
- track, through parking lot and onto 1400 N. Turn RIGHT (W) onto 1400 N. Road veers left 0.3 and becomes 1500 N.
- At roundabout, furn RIGHT (N) onto the second exit and take immediate RIGHT (E) on Mountain 1.4 View Ln. Continue straight when the road ends, follow foot path from road towards Bonneville Shoreline Trail.
- Turn RIGHT (S) on Bonneville Shoreline Trail.
- 2.6 At fork in trail, follow main trail downhill past two water tanks on your right, crossing Canal Bridge, to the US-89 tunnel crossing.
- Upon exiting tunnel under US-89, cross and turn RIGHT (W) on Canyon Rd. Cross at Ragnar Sign. Turn LEFT (S) on 400 E 2.9
- 5.1
- Turn RIGHT (W) on 300 S 5.6
- Turn LEFT (S) on 400 E/Country Rd Turn LEFT (E) on 600 S
- 6.0
- 6.3 Turn RIGHT (S) on 600 E.
- 6.5 Arrive at Exch 1.

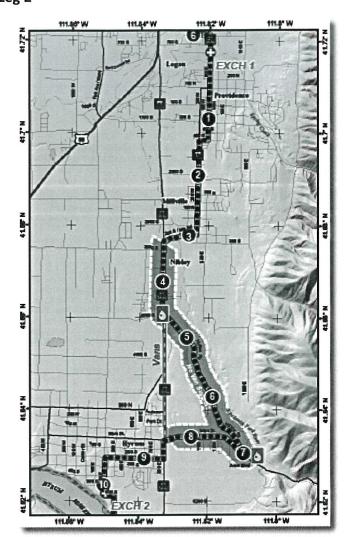
VAN DIRECTIONS:

- Depart USU track/stadium parking, turning LEFT 0.0 (S) on 800 E Turn RIGHT (W) on 1000 N
- 2.0
- Turn LEFT (S) on 600 E Turn LEFT (E) onto Highway 89 towards Logan 0.5 1.2 Carryon
- 2.9 Turn RIGHT (S) onto Carryon Road and rejoin runner's path





Leg 2



LEG 2 - 10.1 MILES- VERY HARD

EXCHANGE 2 ADDRESS: LDS Church

600 S 200 E Hyrum, UT 84319 GPS: 41.621524, -111.850058

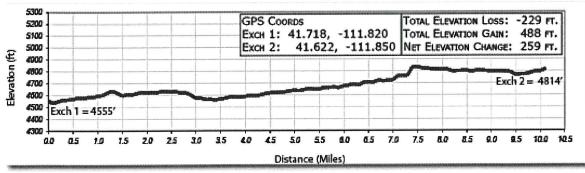
NO VANS ALLOWED ON HOLLOW ROAD IN NIB-

LEG LEGEND:

- 0.0 Depart Exchange 1 traveling South on 600
- Turn RIGHT (W) onto 500 South Turn LEFT (S) on 200 W. Road becomes 1.4 Main St (Millville).
- 2.9 Turn RIGHT (W) on 200 S / Mill Rd
- Turn LEFT (S) on Main St (Nibley) / SR-165 3.4
- 4.5 7.0 Turn LEFT (SE) on Hollow Rd Turn RIGHT (W) on Blacksmith Fork Canyon
- Turn LEFT (S) on 800 E/SR-165 Turn RIGHT onto 200 S 8.4
- 8.7
- 9.6 Turn LEFT onto 200 E
- 10.1 Arrive at Exchange 2

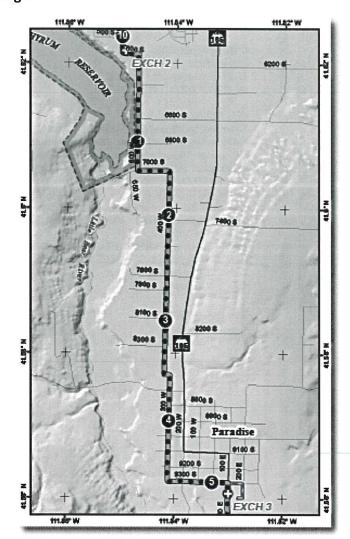
VAN DIRECTIONS:

- Depart Exchange 1 and follow runner's path. 0.0
- Continue on Main St / SR-165 to Hyrum. Do 4.5 not follow runners as they take a left onto Hollow Rd.
- 6.2 Runners rejoin you, continue following run ner path





Leg 3



LEG 3 - 5.3 MILES - HARD

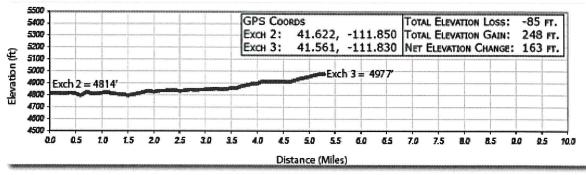
EXCH 3 ADDRESS: LDS Church 135 E 9400 S Paradise, UT 84328 GPS: 41.560241, -111.829949

LEG NOTES:

Van parking at LDS chapel. Vans continue straight on 9300 S and go around the block to enter the first parking lot entry on the east side. NO VAN 2's ALLOWED PAST HERE!!

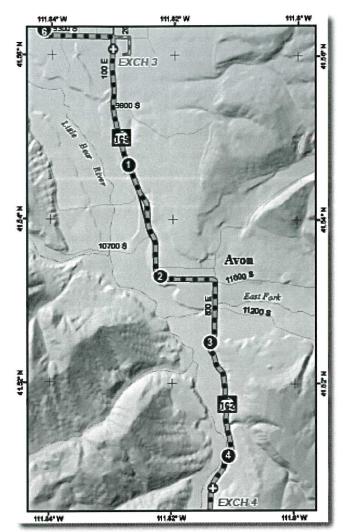
LEG LEGEND:

- 0.0 Bear LEFT (E) at 600 S, following main road
- 0.1 Bear RIGHT (S) at 600 W, following main road
- 1.2 Turn LEFT (E) at 7000 S
- 1.5 Bear RIGHT (S) road becomes 400 W
- 4.4 Road curves LEFT (E) at 9300 S
- 5.0 Turn RIGHT (S) on 100 E (Paradise)
- 5.3 Arrive at Exchange 3.





Leg 4



LEG 4 - 4.4 MILES - MODERATE

EXCH 4 ADDRESS: Kotter's field 11999 S Canyon Rd / SR-162 GPS: 41.507371, -111.813448

LEG NOTES:

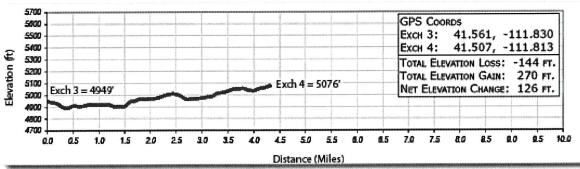
There will be a Road Closed Sign for local traffic before the exchange. This closure is for the race and Ragnar Vans are allowed through the closure. REMEMBER, ONLY VAN 1 IS ALLOWED OVER AVON PASS!

LEG LEGEND:

- 0.0 Depart Exch 3 heading South on 100 E/ SR-165
- 1.9 Road veers LEFT (E) onto 11000 S
- 2.5 Turn RIGHT (S) on 800 E/Canyon Road (Avon)
- 4.4 Arrive at Exch 4

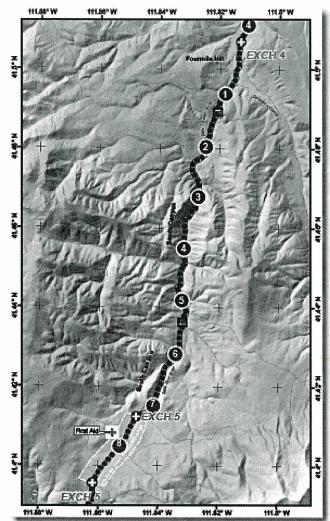
VAN DIRECTIONS:

Follow Runner





Leg 5



LEG 5 - 7.4-8.8 MILES - EXTREMELY HARD

EXCH 5 ADDRESS: Chaose Your Own!

Start: 41.413299, -111.844421 End: 41.389064, -111.863364

LEG NOTES:

Gravel road climbs Avon Pass. Put on your climbing shoes and grab some water! Exchange 5 is a "Choose Your Own" Exchange. You will see signs designating when the exchange zone begins and you are free to make your exchange any time after that sign. Please continue into the exchange zone to park and walk to your runner to make the exchange. There is a medic station at the end of the exchange zone.

LEG LEGEND:

Depart Exch 4 traveling south on Hwy 152.

0.6 1.8 3.8 intersection. Go straight. Pass over cattle guard

Pass over bridge

4.0 4.3 Pass through gate Road forks, take left fork, continuing south of main road

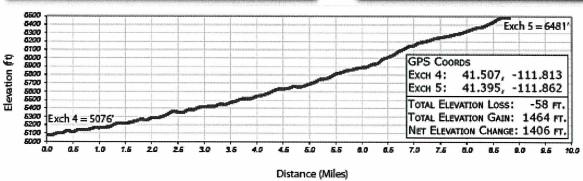
5.7 6.9 7.4-8.8

Stay right (across cattle guard) Stay right (across cattle guard) Follow main road. Just keep going. You'il get there.

Arrive at Exch 5

WAN DIRECTIONS:

Please drive slowly to reduce the amount of dust for the runners and be extra courteous. WE RECOMMEND THAT VAN 1's BE 4x4 OR HIGH CLEARANCE VEHICLES TO TRAVERSE AVON PASS. Angle parking only along road. Due to limited amounts of parking at this Dication, we ask that you do not linger here longer than necessary.
Please follow volunteer instructions as they are working to maintain
the best traffic flow. Please continue into the exchange zone to
park and walk to your runner to make the exchange.





EVENT TIMELINE

Timeline in Cache County									
Exchange	Set Up	First Runner	Peak Vans At	Peak Time	Last Runner	Tear Down			
		Arrival Time	Exchange		Departure Time				
1	4:00 AM	5:06 AM	91	5:09 AM	1:34 PM	2:00 PM			
2	5:45 AM	6:52 AM	100	7:08 AM	2:50 PM	3:15 PM			
3	6:45 AM	7:46 AM	79	8:04 AM	3:30 PM	4:00 PM			
4	7:30 AM	8:31 AM	68	8:56 AM	4:00 PM	4:30 PM			
5	8:45 AM	9:59 AM	93	10:25 AM	5:02 PM	5:30 PM			

Proposed Police Locations- Cache County

Ragnar will work with Cache County Police Department and to solidify number of police officers and locations on the route.

RAG	RAGNAR RELAY WASATCH BACK - CACHE COUNTY - POLICE OFFICER LIST						
#	LOCATION		JURISDICTION	Date	Time		
1	Start	USU Parking Area - 1200 North & 800 East in Logan	USU Officers	2-Jun	3:00 AM - 4:00 PM		
1	Leg 1	Intersection of 1200 E and 14000 N Logan	Logan City Police	2-Jun	4:00 AM - 5:00 PM		
Intersection of 1500 North and Leg 1 1600 East in Logan		Logan City Police	2-Jun	4:00 AM - 5:00 PM			
1	100 North & 100 West in Leg 2 Providence		Cache County Police	2-Jun	6:00 AM - 6:00 PM		
1	Leg 2	Intersection of Blacksmith Fork Canyon Rd and Hollow Rd	Utah Highway Patrol	2-Jun	6:00 AM - 6:00 PM		
1	Leg 2	Floating officer on Blacksmith Fork Canyon Rd to prevent parking	Utah Highway Patrol	2-Jun	6:00 AM - 6:00 PM		
1	Main Street/Blacksmith Fork Leg 2 Canyon Rd and 800 E		Utah Highway Patrol	2-Jun	6:00 AM - 6:00 PM		
1	Leg 4	Floating Officer on SR-162 (Avon Pass Road) at Road Closure, Avon	Cache County Police	2-Jun	8:00 AM - 7:00 PM		
1	na	Floating Motor Officers within Cache County	Cache County Police	2-Jun			

Medical Officer Plan

RAGNAR RELAY WASATCH BACK - SUMMIT COUNTY - MEDIC LIST							
#	Ex/Leg	LOCATION	JURISDICTION	Date	Time		
2	Start	USU	EMSS/Ragnar	3-Jun	4:00 AM – 3:00 PM		



EMERGENCY RESPONSE PLAN

RUNNER & STAFF COMMUNICATION

The Ragnar Relay Wasatch Back will follow the same internal communication plan followed at dozens of other Ragnar events nationwide.

The Race Director for the Ragnar Relay Wasatch Back is Liz Davidson. Her phone number is 801-390-6890. Assisting her along the course will be dozens of other staff members.

In addition, we have our 'Race Command' phone number – 661-Ragnar1. This phone number is given to all runners at their safety briefing at the Start Line and in the Ragnar App. At any point during the race if a runner or team needs assistance they can contact this number. Race Command can then contact Liz, the Race Director, or any other nearby staff to resolve any issue. In addition, Race Command is equipped to get in touch with any local police or emergency services as necessary. This Race Command has proved very effective in assisting runners, lending support, and helping to manage the race.

Beyond that, we have an Exchange Manager designated for each exchange along the course who is in continual contact with the Ragnar Staff and Race Command. The Exchange Manager is responsible for managing volunteers stationed along the route.

Volunteers are local citizens that are familiar with the area and are trained by the Volunteer Trainer (staff) and the Exchange Manager. Each team is required to provide 3 volunteers to participate in the race. Each volunteer is given a packet of information outlining their responsibilities and what to do in the event of an emergency. Each volunteer station will be equipped with cell phones and a full list of phone numbers for the Race Directors, Race Command, Ragnar Staff and emergency personnel. Should a need arise they will be able to get in touch with the appropriate person to help resolve the problem.

In addition the Race Director/Assistant Race Directors, Exchange Managers, and Volunteers, there will be at least 7 other Ragnar Staff Members acting as Safety Marshalls. These staff members are 'floaters' and drive along the course to ensure it is running smoothly and resolving any issues that may arise and watching out for the general safety of the runners.

Anytime a team needs to get in direct contact with Ragnar Staff or the Race Director, all they have to do is talk to a volunteer or call Race Command. Each Team is also given a list of local hospitals should they need that information.

All Ragnar Staff members will be wearing shirts that clearly show that they are 'STAFF' members. Exchange Managers also will wear these shirts. Volunteers are given hats that indicate that they are the 'Race Crew'. Each hat is bright colored in nature as to stand out and clearly identify who is working for Ragnar.



Safety:

We require every runner to attend a short Safety Briefing before they are allowed to run in the race. *This is a requirement and not a suggestion*. Each team is required to check in, show all their safety gear for running at night (headlamps, LED flashing rear lights, and enough reflective vests for the entire team), and listen to the 10 minute review of all the safety rules. These rules are placed in a prominent location of the Ragnar App. Here is a brief outline of the items discussed at the Safety Briefing:

- Disqualification Policy
- Items to keep Runners Safe
- Items to keep Runners Support Safe
- Items to keep the Relay overall Safe
- Instruction on running on appropriate surfaces (i.e. against traffic, on shoulders)
- Instructions on what to do if a runner is lost
- Rules for Night Running No one is allowed to leave an exchange at night without their functioning gear on
- Reminder to Hydrate
- Rules for giving support at night ALL team members must wear reflective vests during official night hours
- Use of Crossing flags
- Non-Support Leg rules
- Being safe at the Exchange Locations
- No Alcohol during the race
- Race Command 661-Ragnar1
- Call 911 in an Emergency

Emergency Contact:

In the event of a major medical emergency, we instruct runners/volunteers to first call 911. This is covered in a safety briefing that each team takes part in at the start of the race. The line of communication then follows: 911 then Race Director, then most Senior Ragnar Staff Member on the course then Course Manager for that section.

First Aid Locations, Equipment and Certification:

We have first aid staff available at every major exchange along the course (Exchanges 6, 12, 18, 24, 30) and the Finish Line. Generally, major exchanges are separated by 25-35 miles. The first aid stations are equipped to handle the minor sport injuries we often experience, including blisters, sprains, strains, stings, etc.

We utilize volunteers for first aid locations with appropriate and up to date certification. We hire first aid workers through a medical staffing agency or directly through local hospitals or emergency service personnel.

Medical Information:

In addition to our own first aid services on the course, we list the local hospitals near the course, along with their address and phone number in our 'Race Bible' where possible.



General Staff Emergency Procedures

- a. Always consider your personal safety during emergency situations.
- b. Do not risk injury or inclusion in an emergency event.
- c. Remain calm.
- d. Alert Race Command of all serious emergency situations.

RAGNAR RACE COMMAND phone number: 661-RAGNAR1

Call code for serious emergency situations: CODE 13

Call code for non-emergency situations: CODE 4

- e. Assess situation thoroughly before taking action.
- f. Do not perform rescue actions or medical procedures unless you have proper training.
- g. Consider the safety of the public while assessing the situation.
- h. Report all dangerous, suspicious or hazardous situations to your supervisor immediately.
- i. If unsure of correct course of action, call 911 immediately.
- j. Do not initiate an evacuation without authorization from Race Command or the Incident Commander.
- k. Direct all arriving Police, Fire or First Response Agencies to incident or Race Command. Alert Race Command in all cases.
- I. Following an emergency event, fill out an Incident Report.

1. Animal Nuisance

- a. Alert EMS, Fire Department or Police on site.
- b. If unable to locate first response agencies, call 911.
- c. Do not attempt to apprehend animal.
- d. Alert nearby patrons of danger.

2. Auto Collision/Heavy Equipment Accident

- a. Call 911.
- b. If safe, cordon off affected area.

3. Bomb Threat

- a. Treat all bomb threats as credible.
- b. DO NOT SEARCH OR ATTEMPT TO DISMANTLE A BOMB OR SUSPICIOUS OBJECT.
- c. Cease all radio and electronic communications transmissions.
- d. If threat by note, try not to handle. Call 911.
- e. If by call, probe for more information. Collect as much information as possible including:
 - i. Name:
 - ii. Phone number:



- iii. Location of device:
- iv. Type of device:
- v. Time of call:
- vi. Caller Demographics: (Circle all that apply)

1. MALE FEMALE MULTIPLE CALLERS

2. AGE JUVENILE ADULT

3. OTHER:

- vii. Background Noise:
- viii. Emotional State: (Circle all that apply)
 - 1. ANGRY PANIC FEAR
 - 2. LAUGHING HAPPY INDIFFERENT
 - 3. HURRIED CALM NORMAL
 - 4. OTHER:
- ix. Caller demands, message or rationale:
 - 1. DEMAND:
 - 2. MESSAGE:
 - 3. REASON FOR THREAT:
- x. Who would caller like to speak with:
 - 1. Speak with:
 - 2. Call back number:
- f. Attempt to keep caller on the phone as long as possible.
- g. Call 911 as soon as possible.
- h. Do not alert others of threat unless instructed to do so by Race Command or the Incident Commander.

4. Chemical Spill/Toxic Hazard

- a. If possible, determine chemical spill and obtain Material Safety Data Sheet.
- b. If safe, cordon off affected area.
- c. If safe, use Chemical Spill Kit to clean up spill.
- d. If spill determined to be unsafe, call 911.
- e. Contact Race Command to alert of unsafe situation. Evacuation will be considered.
- f. All event activities will be suspended until threat level decreases.
- g. If necessary, follow EVACUATION procedures.

5. Civil Disturbance



- a. Call 911.
- b. All event activities will be suspended until threat level decreases.
- c. If necessary, follow EVACUATION procedures.
- d. If external disturbance, consider shelter in place.
- e. Monitor but do not lock emergency exits.

6. Criminal Activity

- a. Alert Police on site or call 911.
- b. Do not intervene.

7. Disorderly Conduct

- a. Alert Police on site or call 911.
- b. Do not intervene.

8. Earthquake

- a. All activities will be suspended until threat level decreases.
- b. Staff to assess current venue safety. Report hazards to Race Command.
- c. If safe, cordon off affected areas.
- d. If necessary, set up simple triage and medical response area. Maintain secure perimeter and access control. Restrict to staff and injured only.
- e. Do not affect evacuation unless situation dictates.
- f. Do not attempt collapse rescue unless trained to do so.
- g. All staff to return to command zone for briefing and emergency post assignments and supply distribution.
- h. Institute ICS if required.
- i. If necessary, follow EVACUATION procedures.

9. Electrical Storm

- a. All activities will be suspended until threat level decreases.
- b. Staff to prepare for evacuation. Preferred refuge at indoor facility.
- c. Prepare indoor of alternate facilities for evacuation prior to initiation.
- d. If necessary, follow EVACUATION procedures.



10. Evacuation

Do not cause an evacuation without prior authorization from Race Command or the Incident Commander.

All evacuation procedures should be followed unless time and situation dictate otherwise.

- a. If an evacuation is considered, confer with emergency response agencies on site.
- b. Institute ICS operations if evacuation is agreed upon.
- c. Stand by until Incident Command, staff and security personnel are in place and ready to safely execute an evacuation.
- d. Ensure the evacuation routes, intended areas of refuge or shuttle systems are safe and prepared prior to initiating evacuation.
- e. Position staff to assist patrons with evacuation.
- f. Secure parking lot entrance and exits. Prevent all public traffic from entering the site unless otherwise instructed.
- g. If necessary, stage shuttle buses prior to initiating evacuation.
- h. Calmly alert patrons of evacuation and location or direction to evacuate to.
- i. Staff to perform a final venue sweep to ensure facility is clear.
- j. If safe, position staff to prevent patrons from re-entering evacuated area.
- k. Continue to monitor safety of area of refuge. Initiate evacuation scenario above if necessary to move.

11. Fire

- a. If safe, trained staff should extinguish small fires with fire extinguishers.
- b. If fire determined to large to be safely extinguished, call 911.
- c. If safe, staff should cordon off area affected.
- d. All event activities will be suspended until threat level decreases.
- e. If necessary, follow EVACUATION procedures.

12. Flood:

- a. All festival activities will be suspended until threat level decreases.
- b. Alert Artists of closure.
- c. All event activities will be suspended until threat level decreases.
- d. If necessary, follow EVACUATION procedures.

13. High Winds:

- a. Identify potential hazards and report to Race Command.
- b. Deflate inflatable structures as safety dictates.
- c. Secure all potential hazards.



- d. All event activities will be suspended until threat level decreases.
- e. If necessary, follow EVACUATION procedures.

14. Medical Emergency

- a. Alert EMS, Fire Department or Police on site.
- b. If unable to locate first response agencies, call 911.
- c. Provide support and assistance as necessary.
- d. Do not perform rescue or provide medical assistance unless trained to do so.

15. Power Outage

- a. Event to continue unless determined otherwise.
- b. Music program suspended.
- c. Food service requiring electricity suspended.
- d. If threat level increases, all event activities will be suspended.
- e. If necessary, follow EVACUATION procedures.

16. Rain/downpour:

- a. Event continues unless threat level increases.
- b. If threat level increases, all event activities will be suspended.
- c. If necessary, follow EVACUATION procedures.

17. Structural Collapse

- a. Call 911.
- b. Do not attempt rescue operations unless safe.
- c. If safe, staff should cordon off area affected.
- d. All event activities will be suspended until threat level decreases.
- e. If necessary, follow EVACUATION procedures.

18. Suspicious Object

- a. DO NOT TOUCH OR MOVE A SUSPICIOUS OBJECT, DEVICE OR PACKAGE.
- b. DO NOT SEARCH OR ATTEMPT TO DISMANTLE A BOMB OR SUSPICIOUS OBJECT.
- c. Cease all radio and electronic communications transmissions.
- d. Notify Race Command or nearby police.
- e. If safe, cordon off the immediate area.
- f. If threat level increases, all event activities will be suspended.
- g. If necessary, follow EVACUATION procedures.

19. Other Emergencies

a. Assess the situation.



- b. If determined serious, call 911.
- c. Otherwise, follow logical course of action.

Emergency Numbers

Emergency Agencies	911
Ragnar Race Command	661-RAGNAR1
Cache County Police Department	435-755-1000
Bear River Health Dept	435-792-6500
Logan Animal Control	435-753-7555

Ragnar Contact Information

Ragnar Race Command	Ragnar Race Command	661-RAGNAR1
Liz Davidson	Race Director	801-390-6890
Tanner Bell	Co-Founder	801-608-2486
Chris Infurchia	CEO	203-317-7747



SIGNAGE

Along the course we propose placing signs that communicate to the runners which direction to go. Our Blue Ragnar signs will be placed on orange traffic delineators. The signs are 42" High, 18" Wide, 0.25" Thick and are made of corrugated plastic. Below is an example of the signage.

Signage will be placed at each location where the runners would need to turn. Signs will be placed on a traffic delineator or cone.



Race Command

Race Command is a system that allows Ragnar to manage the race and communicate directly with runners in real-time. Race Command allows Ragnar to:

- Enforce rules and regulations
- Immediately disqualify teams
- Communicate directly with teams in emergency situations
- Notify teams of last minute course changes
- Deliver targeted messages to teams designed to effect their behavior
- Send out friendly reminders to Teams to obey rules, be safe and be respectful of the communities they are passing through.

Prior to the event teams are given an official race packet customized specifically for the race. The race packet is an important part of the race as it includes:

- Race Course maps
- Safety Information
- Important Race information
- Ragnar App
- Race Command contact numbers
- Etc, etc.

The Race Command phone number **661-Ragnar1** is an extremely important number for Teams. It is the primary method for Teams to communicate back to Ragnar during the race. This number is also printed in the RagMag, which is distributed to each team at the start line. Teams are encouraged to contact Race Command for the following reasons:

- To report other teams that may be breaking rules
- To communicate emergency situations to Ragnar
- To ask questions regarding the race, vehicles and spectators
- To notify Ragnar of any course problems

During the event Race Command consists of 2 Ragnar employees who are generally stationed at the Ragnar offices in Salt Lake City, UT. These employees monitor all messages they receive from participants and act on those messages through our multi-faceted communication network including mass-text, phone, radio and email communications.



Additionally, during the event Ragnar has 10-20 staff members along the course that are monitoring teams for rule violations, emergency situations, etc. Staff members contact race command and report these violations/situations immediately.

Race Command implements a three strikes policy. After three rule violations Race Command notifies the team they have been disqualified and instructs Ragnar staff members to confiscate the teams baton and escort them off the course. Ragnar reserves the right to immediately disqualify teams for any reason.

Community Hotline

Again this year, Ragnar will also monitor a Community Hotline **(503) 37-RELAY**. The Community Hotline will be distributed through all community outreach channels. The intention of this hotline is to reroute resident concerns from the County and Sheriff's office to Ragnar so that Ragnar can address those concerns immediately. Ragnar will share these communications with the appropriate agencies. Please note, all life-threatening emergency situations are to be handled directly through 911.

CERTIFICATE OF INSURANCE

DATE: 1/10/2017

CERTIFICATE NUMBER: 20170109492132

AGENCY:

ESIX 3 LLC d/b/a Entertainment & Sports Insurance eXperts (ESIX) d/b/a Entertainment and Sports Insurance Agency (California) 2727 Paces Ferry Road, Building Two, Suite 1500 Atlanta, GA 30339 678-324-3300 (Phone), 678-324-3303 (Fax)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES

NAMED INSURED:

INSURERS AFFORDING COVERAGE:

USA Track & Field, Inc. 132 East Washington Street, Suite 800 Indianapolis IN 46204

Ragnar Events, LLC

INSURER A: Philadelphia Indemnity Ins. Co. NAIC #: 18058 INSURER B: Philadelphia Indemnity Ins. Co. NAIC #: 18058

EVENT INFORMATION:

Ragnar Relay Wasatch Back 2016 (6/2/2017 - 6/3/2017)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:			
Α	GENERAL LIABILITY							
anna manana manana	X Occurrence		11/1/2016 12:01 AM	11/1/2017 12:01 AM	GENERAL AGGREGATE (Applies Per Event)	\$3,000,000		
	X Participant Legal Liability				EACH OCCURRENCE	\$1,000,000		
					DAMAGE TO RENTED PREMISES (Each Occ.)	\$1,000,000		
					MEDICAL EXPENSE (Any one person)	EXCLUDED		
					PERSONAL & ADV INJURY	\$1,000,000		
					PRODUCTS-COMP/OP AGG	\$3,000,000		
В	UMBRELLA/EXCESS LIABILITY							
	X Occurrence	1.1	11/1/2016 12:01 AM	11/1/2017 12:01 AM	EACH OCCURRENCE	\$10,000,000		
					AGGREGATE (Applies Per Event)	\$10,000,000		

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

The certificate holder is an additional insured as required by written contract or written agreement, but only for liability arising out of the negligence of the Named Insureds per the following endorsement: Additional Insured - Certificate Holders (Form PI-AM-002)

he General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 00 01).

The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).

Excess policy follows form of underlying General Liability.

CERTIFICATE HOLDER:

NOTICE OF CANCELLATION:

City of Logan and Cache County 290 N 100 W Logan UT 84321

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE: